

The Board of Trustees of Everett Community College held a regular meeting in the Jackson Conference Center and virtually through Zoom on March 15, 2022.

Board Chair Toraya Miller called the meeting to order at 5:00 p.m.

### **Briefing by the President**

Dr. Cain welcomed everyone to the meeting and asked that there be a moment of silence to honor and recognize 5 students who had passed away during the last year.

He shared with the board that the college had been recognized as an Achieving the Dream leader college of distinction. He mentioned the capital projects the college is working on such as the student family support center. The college resubmitted its request and the project now has a higher priority ranking which is great for the college. He thanked Bob Bolerjack and the community for their work and support for the ELC and the recent increase in support from local funding. Dr. Cain introduced EvCC's Transforming Lives Nominee Natasha Stewart and applauded her accomplishments and shared that she will be awarded a certificate and check from ACT.

### **Roll call**

Present for the meeting were Trustees, Toraya Miller, Bob Bolerjack, Jerry Martin, Dr. Betty Cobbs and Kelly Shepherd. Also present were President Dr. Darrell Cain, Senior Executive Assistant to the President Rita Belvill, Assistant Attorney General Leanne Foster, Dr. Cathy Leaker, faculty, staff, students, administrators, and community members.

### **Reports from the Board**

Trustee Betty Cobbs reminded the board of the ACT spring conference and that she would be attending for EvCC. Chair Toraya Miller asked the board to look at the ACT and ACCT meeting dates going into 2023 to determine which they would attend. She shared that ACT and ACCT were state and national organizations for trustees. Trustees can attend the ACCT National Legislative Summit in February to help bring Washington state items to DC.

### **Consent Agenda**

#### **MOTION 01-03-2022**

Trustee Betty Cobbs moved for approval of the minutes from the January 7, 2022, January 10, 2022, January 18, 2022, January 28, 2022, February 15, 2022, and February 28, 2022 Board of Trustees meetings as presented. Trustee Bob Bolerjack seconded the motion and the motion passed unanimously.

### **Action Items**

#### **A. Review and take action on Tenure Recommendations for third year tenure track faculty**

Dr. Cathy Leaker, Vice President of Instruction, presented to the Board:

Per Section 8.70 of the faculty contract:

A. The appointing authority shall provide for the award of faculty tenure following a probationary period not to exceed nine (9) consecutive quarters, excluding Summer Quarters and approved leaves

of absence.

1. Provided, the appointing authority may award or withhold tenure at any time, after it has given reasonable consideration to the joint recommendations of the appropriate review committee and the College President.
2. The probationer shall be deemed to have been awarded tenure if no official notice is sent to the probationer by the last day of the probationer's eighth probationary quarter.
3. The probationary period may extend in accordance with RCW 28B.50.852.

Probationers recommended for tenure by appointment review committees:

Darin Chase, Machining  
Rashi Goyal, Computer Science  
Paula Krock, Education  
Ryan Masinelli, Computer Information Systems  
Tara Murphy, Cosmetology  
Jacob Nanfity, Transitional Studies  
Jennifer Olson, Biology  
Amber Samaniego, Medical Assisting  
Joseph Saxton, Economics  
Lijiao Serven, Transitional Studies

- MOTION 02-03-2022** Trustee Bob Bolerjack moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Appointment Review Committee and College President, grant tenure to Darin Chase. The motion passed unanimously.
- MOTION 03-03-2022** Trustee Betty Cobbs moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Appointment Review Committee and College President, grant tenure to Rashi Goyal. The motion passed unanimously.
- MOTION 04-03-2022** Trustee Jerry Martin moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Appointment Review Committee and College President, grant tenure to Paula Krock. The motion passed unanimously.
- MOTION 05-03-2022** Trustee Kelly Shepherd moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Appointment Review Committee and College President, grant tenure to Ryan Masinelli. The motion passed unanimously.
- MOTION 06-03-2022** Trustee Bob Bolerjack moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Appointment Review Committee and College President, grant tenure to Tara Murphy. The motion passed unanimously.
- MOTION 07-03-2022** Trustee Betty Cobbs moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Appointment Review Committee and College President, grant tenure to Jacob Nanfity. The motion passed unanimously.
- MOTION 08-03-2022** Trustee Jerry Martin moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the

Appointment Review Committee and College President, grant tenure to Jennifer Olson. The motion passed unanimously.

**MOTION 09-03-2022** Trustee Kelly Shepherd moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Appointment Review Committee and College President, grant tenure to Amber Samaniego. The motion passed unanimously.

**MOTION 10-03-2022** Trustee Bob Bolerjack moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Appointment Review Committee and College President, grant tenure to Joseph Saxton. The motion passed unanimously.

**MOTION 11-03-2022** Trustee Betty Cobbs moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Appointment Review Committee and College President, grant tenure to Lijiao Serven. The motion passed unanimously.

**B. Review and take action on probationary contract for second year tenure track faculty**

Dr. Cathy Leaker, Vice President of Instruction, presented to the Board Per Section 8.70 of the faculty contract:

A. The appointing authority shall provide for the award of faculty tenure following a probationary period not to exceed nine (9) consecutive quarters, excluding Summer Quarters and approved leaves of absence.

1. Provided, the appointing authority may award or withhold tenure at any time, after it has given reasonable consideration to the joint recommendations of the appropriate review committee and the College President.
2. The probationer shall be deemed to have been awarded tenure if no official notice is sent to the probationer by the last day of the probationer's eighth probationary quarter.
3. The probationary period may extend in accordance with RCW 28B.50.852.

Probationers recommended for contract renewal by appointment review committees:

Corey Kline - Mathematics

Paul Miller - Mathematics

**MOTION 12-03-2022** Trustee Jerry Martin moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Appointment Review Committee and College President, renew the probationary contracts for the second year probationers Corey Kline and Paul Miller and the motion passed unanimously.

**C. Review and take action on probationary contract for first year tenure track faculty**

Dr. Cathy Leaker, Vice President of Instruction, presented to the Board Per Section 8.70 of the faculty contract:

Per Section 8.70 of the faculty contract:

A. The appointing authority shall provide for the award of faculty tenure following a probationary period not to exceed nine (9) consecutive quarters, excluding Summer Quarters and approved leaves

of absence.

1. Provided, the appointing authority may award or withhold tenure at any time, after it has given reasonable consideration to the joint recommendations of the appropriate review committee and the College President.
2. The probationer shall be deemed to have been awarded tenure if no official notice is sent to the probationer by the last day of the probationer's eighth probationary quarter.
3. The probationary period may extend in accordance with RCW 28B.50.852.

Probationer recommended for contract renewal by appointment review committees:

Matthew Lothyan, Accounting

**MOTION 13-03-2022** Trustee Kelly Shepherd moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Appointment Review Committee and College President, renew the probationary contract for the first year probationer Matthew Lothyan – Accounting and the motion passed unanimously.

#### **D. Review and take action on Bachelor of Applied Science in Accounting**

Dr. Cathy Leaker, Vice President of Instruction for Everett Community College share that Everett Community College is proposing a Bachelor of Applied Science (BAS) in Accounting. This degree is a four-year option for students and current practitioners who are interested in attaining a leadership role in a technical field. It prepares students for careers in certified public accounting, forensic accounting, personal financial advising, credit analyst, accounting information systems, and actuarial science.

The college presented the BAS in Accounting proposal to the SBCTC State Board on February 3, 2022 and it was approved. She said the college is seeking Board of Trustees approval before submitting a Substantive Change notice to the Northwest Commission on Colleges and Universities (NWCCU).

**MOTION 14-03-2022** Trustee Bob Bolerjack moved that the Board of Trustees approve the Bachelor or Applied science in Accounting. Trustee Betty Cobbs seconded the motion and the motion passed unanimously.

#### **General Public Comments**

There were no general public comments.

#### **Reports to the Board**

##### Exempt Union Representative

Kelsey Lindstrom was not present at the meeting.

##### Classified Union Representative

Laurie Little reported for Stephanie Doyle who was not able to attend. Laura read an email statement from Stephanie. They were thankful the COLA was added and thanked Dr. Cain and Dave Somers for saving the ELC as well as thanking all the ELC staff and Stephanie Doyle. She added that there was a need to hire staff, that morale was low, and that they request transparency.

##### Faculty Representative

Nina Benedetti congratulated her fellow faculty members on their tenure and gave a shout out to Jacob Nanfite from Transitional Studies. She was happy that there would be a tenure reception and asked that Dr. Cain consider also inviting those who were granted tenure the past 2 years which occurred for the most part virtually. She said thank you for the keeping the ELC. She mentioned the AFT had local elections. She was reelected and Kristina Jipson. She echoed the appreciation for the COLA and the need for org charts. She honored and remembered Al Friedman.

Faculty Senate Representative

Mike Nevins shared that it was hard for faculty to come to EvCC during Covid due to the lack of community. He read a letter from the faculty senate that he had shared previously with the board. He also echoed the appreciation for the recent announcement about the ELC.

Student Senate Representative

Baydaa Alshatee was not present due to taking a final for a class at EvCC.

**Adjourn**

The meeting was adjourned by Board Chair Toraya Miller at 6:13 p.m.

*Toraya Miller*

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Toraya Miller, Chair  
Board of Trustees

*Darrell Cain*

[Darrell Cain \(May 23, 2022 20:48 PDT\)](#)

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Darrell L. Cain, Secretary  
Board of Trustees