

The Board of Trustees of Everett Community College held a special meeting on October 27, 2020 virtually through ZOOM.

Board Chair Dr. Betty Cobbs called the meeting to order at 6:00 p.m.

Executive Session

At 6:00pm, Board Chair Dr. Betty Cobbs informed the audience that the Board of Trustees would be convening into an Executive Session to discuss personnel items and that no actions would be taken. The Board will reconvene back into regular session at 7:00pm.

At 7:00pm, Board Chair Dr. Betty Cobbs call the Special meeting back into order.

Roll call

Present for the meeting were Trustees, Toraya Miller, Bob Bolerjack, Jerry Martin, Dr. Betty Cobbs and Mike Deller. Also present were President Daria Willis, Executive Assistants to the President Jeri Pourchot and Rita Belvill, Assistant Attorney General Leanne Foster, Interim Associate Vice President of Finance, Shelby Burke, Interim Vice Presidents of Human Resources, Sue Williamson and Alma Ramirez, faculty, staff, students, administrators, and community members.

General Public Comments

There were no general public comments.

Action Items

A. Review and take action on Resolution 2020-10-01: Resolution Adopting the Fiscal Year 2020-2021 General Fund Operating Budget

Shelby Burke, Interim Associate Vice President of Finance shared the with the Board a PowerPoint presentation.

Shelby reported that the revenues and expenditures are balanced at \$69,286,686 for the 2020-2021 fiscal year operating budget.

Changes to the budget for 2020-2021 include:

1. Estimating the state allocation to be at a level equivalent to a 15% reduction as we have been told to be prepared for by the State and the State Board of Community and Technical colleges.
2. Estimating a 4% decline in tuition revenue.
3. A \$400,000 decline in the revenue that is provided to the operating budget from International contract revenue.
4. Estimating a \$800,000 increase in running start contract revenue.
5. Estimating a \$600,000 decrease in self-support revenue for the year.
6. Estimating a \$250,000 decrease in student fee revenue.
7. Budgeting the use of reserves at \$4,822,759 which includes the 2nd year of the negotiated salary increases for faculty, ctcLink maintenance costs and emergency funding to balance the budget.
8. Salaries and benefits have been reduced by \$1.4 million.

Board of Trustees Meeting Minutes
October 27, 2020

9. We have reduced our technology purchases by \$800,000 by securing a loan to purchase those items.
10. Goods and services have been reduced by \$300,000.
11. Personal service contracts have been reduced by \$200,000.
12. Debt service is calculated at an increase of \$150,000 due to our upcoming COP (loan) payments.
13. Cost recoveries are reduced by \$550,000.
14. Travel has been reduced by \$200,000.

MOTION 01-08-2020 Trustee Bob Bolerjack moved that the Board of Trustees approve Resolution 2020-10-01: Resolution Adopting the Fiscal Year 2020-2021 General Fund Operating Budget as presented. Jerry Martin seconded the motion and the motion passed unanimously.

B. Review and take action on Resolution 2020-10-02: Approval for Ratification of Collective Bargaining Agreement with AFT Exempt/Everett Local 6485

Sue Williamson, Interim Vice President of Human Resources presented to the Board Resolution 2020-10-02: Approval for Ratification of Collective Bargaining Agreement with AFT Exempt/ Everett Local 6485.

Requesting Board approval of the Collective Bargaining agreement by and between the ADT Exempt and Everett Community College (EvCC) through August 30, 2022. The AFT Exempt has notified the College the membership ratified that agreement on October 2, 2020.

MOTION 02-08-2020 Trustee Mike Deller moved that the Board of Trustees approve Resolution 2020-10-02: Approval for Ratification of Collective Bargaining Agreement with AFT Exempt/ Everett Local 6485 as presented. Trustee Jerry Martin seconded the motion and the motion passed unanimously.

Adjourn

The meeting was adjourned by Board Chair Dr. Betty Cobbs at 7:19 p.m.

Dr. Betty J. Cobbs

Dr. Betty Cobbs, Chair
Board of Trustees

Daria J Willis

Daria J Willis (Jan 7, 2021 15:40 PST)

Dr. Daria J. Willis, Secretary
Board of Trustees