

The Board of Trustees of Everett Community College held a special meeting on August 13, 2020 virtually through ZOOM.

Board Chair Dr. Betty Cobbs called the meeting to order at 5:01 p.m.

Roll call

Present for the meeting were Trustees, Toraya Miller, Bob Bolerjack, Jerry Martin, Dr. Betty Cobbs and Mike Deller. Also present were President Daria Willis, Executive Assistants to the President Jeri Pourchot and Rita Belvill, Assistant Attorney General Leanne Foster, and faculty, staff, students, administrators, and community members.

Action Items

A. Review and take action on Mid-Cycle Accreditation Evaluation

Heather Bennet, Vice President of Institutional Effectiveness and & Strategic Development had shared the draft Mid-Cycle Accreditation Evaluation with the Board at the July 28, 2020 Board Meeting.

Heather informed the Board that upon Board approval, the Mid-Cycle Evaluation will be submitted to Northwest Commission on Colleges and Universities (NWCCU) by August 31, 2020, in preparation for the Mid-Cycle Evaluation visit on October 5-6, 2020.

EvCC's Mid-Cycle Evaluation for the Northwest Commission on Colleges and Universities addresses the 2020 Accreditation Standards, with a close focus on institutional effectiveness toward mission fulfillment, student achievement, and programmatic assessment related to student learning. This report is intended to provide an opportunity for formative assessment of the college's continuous improvement efforts that will lead to a successful Year Seven Evaluation in Fall 2024.

In October 2017, EvCC received the following recommendations related to its Year Seven Peer Evaluation:

The Commission recommends that the institution:

1. Review and implement a technology update and replacement plan to ensure its technological infrastructure is adequate to support its operations, programs, and services (Standard 2.G.8).
2. Continue to improve and refine the core theme indicators of achievement pertaining to Core Theme 5 to increase their meaningfulness and appropriateness (Standard 4.A.1).

The required follow up for these recommendations is a response in an Addendum to the college's Mid-Cycle Evaluation, scheduled for October 5-6, 2020. To resolve Recommendation #1, a cross-functional team has developed a Technology Strategic Plan that includes the required technology update and replacement plan, recommendations to conduct annual external IT security audits and establish an IT Governance Committee, as well as contingency processes to ensure the college can creatively and flexibly maintain the lifecycle replacement of these essential resources even in years of budgetary constraint. The response to Recommendation #2 references the new 2020 Accreditation Standards, which no longer require Core Themes. The indicators of achievement for EvCC's former Core Theme 5, Resource Stewardship, are now aligned with the accreditation standards themselves, rather than being institutionally defined.

MOTION 01-08-2020 Trustee Bob Bolerjack moved that the Board of Trustees approve the Mid-Cycle Accreditation Evaluation as presented. Trustee Toraya Miller seconded the motion and the motion passed unanimously.

B. Review and take action on Technology Strategic Plan

Heather Bennet, Vice President of Institutional Effectiveness and & Strategic Development and Tim Rager, Executive Director of Information Technology had shared the draft Technology Strategic Plan with the Board at the July 28, 2020 Boar Meeting.

Heather informed the Board that in October 2017, EvCC received the following recommendation related to its Year Seven Peer Evaluation conducted by the Northwest Commission on Colleges and Universities:

The Commission recommends that the institution:

1. Review and implement a technology update and replacement plan to ensure its technological infrastructure is adequate to support its operations, programs, and services (Standard 2.G.8).

The required follow up for this recommendation is a response in an Addendum to the college's Mid-Cycle Evaluation, scheduled for October 5-6, 2020. To resolve Recommendation #1, a cross-functional team has developed the Everett Community College Technology Strategic Plan 2020 (attached) that includes the required technology update and replacement plan, as well as contingency processes to ensure the college can creatively and flexibly maintain the lifecycle replacement of these essential resources even in years of budgetary constraint. As requested by the Board of Trustees, this plan also includes a recommendation that the college conduct an annual external IT security audit to ensure compliance with current regulatory requirements (see page 7, paragraph 3 under the heading "Cyber Security").

MOTION 02-08-2020 Trustee Jerry Martin moved that the Board of Trustees approve the Technology Strategic Plan as presented. Trustee Mike Deller seconded the motion and the motion passed unanimously.

General Public Comments

There were no general public comments.

Adjourn

The meeting was adjourned by Board Chair Dr. Betty Cobbs at 5:07 p.m.

Dr. Betty J. Cobbs

Dr. Betty Cobbs, Chair
Board of Trustees


Daria Willis (Oct 23, 2020 09:05 PDT)

Dr. Daria J. Willis, Secretary
Board of Trustees