

2000 Tower Street - Everett, Washington 98201

The Board of Trustees of Everett Community College held a regular meeting in the Jackson Conference Center and through Zoom on January 17, 2023.

Board Chair Toraya Miller called the meeting to order at 5:00 pm.

Roll call

Present for the meeting were Trustees, Toraya Miller, Bob Bolerjack, Jerry Martin, Dr. Betty Cobbs, and Kelly Shepherd. Also present was Interim President, Dr. Darrell Cain, Sr. Executive Assistant to President Lisa Corner, staff, administrators, and community members.

Executive Session

At 5:01 Board Chair Toraya Miller shared that the Board will convene into an Executive Session for 20 minutes to hear updates from the Presidential Search Committee regarding the presidential search pursuant to RCW 42.30.110(g)

Trustee Miller returned at 5:22 pm and stated the Board would like to extend the session until 5:35 pm. Trustee Miller and the Board returned at 5:38 pm to resume the open session.

Briefing by the President

Dr. Cain stated we are ranked 4th and 24th on the Capital Appropriations list for the state. He shared we are making progress on the Strategic Plan and closing the opportunity gap. He stated Covid took its toll on all of us and we have faced the challenge, and have done well. He shared listening to others as they reported out, shows we are in this together.

Reports from the Board

Jerry Martin gave a report on the ACT Fall Conference. He stated there were a number of individuals that talked about partnerships that drive sustainability. He shared working with our legislators on future planning was discussed. He stated legislative priorities and leading with change as trustees advance partnerships. Trustee Martin said it was a pleasure to be in the company of Dr. Betty Cobbs. He wanted to share that it was a great experience.

Dr. Cobbs stated it was a wonderful conference. She stated she was delighted member Martin could be there and to have everybody come together on common issues across the state. She shared that the Presidential Search Committee has convened. We had our first meeting last week. She stated we have a great collection of individuals that are going to do this work. She shared that Charlene Dukes led through a series of documents to be aware of. She stated ACT is having its winter conference. She said the first day focuses on new trustees and congratulating them on their new role and going through a day in the life of a trustee. She shared January 24th is the legislative part of the conference. She stated she is looking forward to bringing back information to fellow board members.

Toraya Miller formally thanked the trustees, Dr. Betty Cobbs and Jerry Martin for serving on the Presidential Search Committee and attending the conference. She stated she was inspired by the Transforming Lives dinner and what a difference it makes in the lives of students. She reported that

the senator meetings at the state capitol were very receptive.

Consent Agenda

MOTION 01-01-2023

Trustee Kelly Shepherd moved for approval of the minutes from the December 6, 2022, special meeting as presented. Trustee Bolerjack seconded the motion and the motion passed unanimously.

Action Items

A. Review and take action on the Determination of Washington Residency Policy.

Laurie Franklin presented on the Washington Residency Policy.

Laurie introduced Maria Larsen, Interim Registrar Director of Enrollment Services was in attendance.

Laurie stated we have been in audit season and Shelby has done a great job of navigating. She shared that residency was brought to her attention. She stated we follow the rules and laws for residency RCWs and WACs. A policy needs to be in writing and posted on our website. She stated we created one to make sure we are in compliance. She said Maria has made sure everything is clean and in compliance. The forms are updated. Maria does this through an equity lens. She is making sure it is accessible and is aware of challenges and feedback from students.

Toraya stated she appreciated the work that was found on this.

MOTION 02-01-2023

Trustee Kelly Shepherd moved that the Board of Trustees, approve the Determination of Washington Residency policy. Trustee Jerry Martin seconded and the motion passed unanimously.

General Public Comments

There were no public comments.

Reports to the Board

Kelsey Lindstrom

Exempt Union Representative

Kelsey shared we believe we are close to concluding contract negotiations soon. She stated we are happy to hear that the union and the college appear to be on the same page about legislative actions that are happening in Olympia. She shared that AFT is strongly supporting legislation. She stated this includes the rate of increased pay adjustments for faculty and professional staff in an effort to reduce the turnover rate across community and technical colleges.

Anne Brackett

Faculty Senate Representative

Ann stated Senators are going to meet this Thursday. She said it is a great time to meet newly tenured track faculty who started in either the fall or winter quarter. She advised trustees to look for tenure track packets coming through for review to decide about contracts and renewing. Ann introduced Ruth Schemmel, a faculty member in the Transitional Studies department. She stated she studied literature in college, worked briefly in book publishing in her free time, and decided tutoring students

was the career for her. She stated she began working as a teacher in the Peace Corps in Ukraine. She shared that she came back to the US and committed her career to teaching.

Trustee Bob Bolerjack stated he would love to have probationers come to give us some context and a face since trustees receive the packets. He stated it is helpful to put a face with the name and background.

Stephanie Doyle - via Zoom

Sub-Local President

Stephanie stated she was re-elected to a 2-year term as President. She welcomed Azrael Howell, Sub-Local VP. She said it has been challenging and asked the Board of Trustees to hire more staff over the next few 2 years. She said we are still very short-staffed. She shared that Classifieds are still working outside of their job descriptions. Some are still working a lot of overtime. She stated new job postings are for exempt staff and not classified. She said that more students are coming back in person and need college services. The union has a meeting with Dr. Cain this week. She shared many staff members are still telecommuting full or part-time and have family obligations that the college needs to consider. She said HR has been working with supervisors to have performance evaluations up to date. August 31st is the due date.

Azrael Howell

Staff Senate Representative

Azrael stated they are reviewing the Bylaws. He shared the senate is looking at voting options for staff members to participate. He said they are looking into an online option for staff unable to make the meetings. Azrael shared that the goal is to have staff members' voices heard through an equity mindset. He stated a co-chair stepped down to focus on mentoring students. The process of getting a new Co-Chair for the Staff Senate is in process. He shared that the Senate is looking forward to meeting with Campus Council.

Nina Benedetti

Faculty Union Representative

Nina stated quarter enrollment seems to be up. She shared there are 5 new tenure-track faculty starting this quarter. There will be a first meeting where they get to meet all the new committee members. They get to be introduced to how the process and contract works. She shared there is a union representative on their committee. She stated she will give a talk on the representative role. They get to pick who their chair is. Nina stated she will be talking to legislators on Presidents Day about funding for colleges and faculty.

Trustee Toraya thanked Nina for the work she is doing going to the legislators and for being on the Presidential Search Committee.

Katherine Ross

ASB Student Representative

Katherine shared that there are a lot of committees starting for the Executive Council. She stated the S&A Committee managing the Student Life budget has officially started. She stated clubs for students are gearing up to submit their budget to S&A for the following year. She said the council is currently planning for Club Fest on February 14th. The Food Pantry has partnered with Volunteers of America which means they will consistently receive donations for the food insecure. She stated donations are still needed. She shared that the Mental Health Committee is in the process of getting feedback from students. She shared there are whiteboards in Parks for students to write down their

thoughts. She stated the Safety and Security Committee is in the process of getting student feedback on how safe students feel on campus. She shared that the Technology Committee is researching textbooks, alternative options, prices and following up with the library about hotspots. She shared there is group training this Friday for students with a motivational speaker.

Informational

Enrollment Yield Dashboard - Laurie Franklin, VP of Student Services, presented on the charge of the Strategic Enrollment Committee to outline the college's approach to strategic enrollment management and executing strategies. She stated the committee is responsible for defining how the college measures enrollment goals and the impact.

1. To increase the recruitment and enrollment of Black and indigenous people of color.
2. To increase retention rates from quarter to quarter.
3. To build support models and increase student success.

Guided Pathways Update - Lynne Deeken, Dean of Arts & Learning, presented how the Guided Pathways work is connected to the Strategic Plan. She said the vision of the state is that the Guided Pathways advances social, racial, and economic justice for career attainment. She shared there are 4 pillars of the strategic plan; belonging, career-connected, student-ready, and sustainability. She stated program maps build out the advising model. She shared that the work plan will be submitted to the state.

Academic Credit for Prior Learning and Equity, presented by Cathy Leaker, VP of Instruction, presented PLA being a series of mechanisms by which students can earn college credit for college-level learning outside of the classroom. She stated PLA is connected to equity and retaining adult learners. It's a 72-institution study, about 433,000 learners, 232,000 are adults and 24K were awarded PLA credit. She stated PLA Boost students are more likely to compete by significant margins. She shared that this is an equity paradox that has enormous potential to help marginalized students.

Adjourn

The meeting was adjourned by Chair Toraya Miller at 7:54 pm

Toraya Miller

Toraya Miller, Chair
Board of Trustees

Darrell Cain

Darrell Cain (Apr 10, 2023 13:58 PDT)

Dr. Darrell Cain, Secretary
Board of Trustees