



2000 Tower Street – Everett – Washington – 98201-1390

Board of Trustees

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The Board of Trustees of Everett Community College held a regular meeting on September 20, 2022 in the Jackson Conference Center. The meeting was also streamed live using Zoom.

Board Vice Chair Bob Bolerjack called the meeting to order at 5:00 p.m.

Briefing by the President

Dr. Cain gave a summary of the opening week activities that welcomed staff to campus. He recognized Chair Toraya Miller who attended the opening day breakfast and welcomed staff on behalf of the trustees. Dr. Cain said that the campus is prioritizing and focusing on implementation of the strategic plan. He said although it was difficult for some students to find parking this fall, it was a good sign that more students are returning to being on campus. He acknowledged two new members of the leadership team, VP of Student Services, Laurie Franklin and VP of HR, Jason Smith, as well as the new Senior Executive Assistant, Lisa Corner.

Roll call

Present for the meeting were Trustees, Toraya Miller, Bob Bolerjack, Dr. Betty Cobbs, Jerry Martin, and Kelly Shepherd. Also present were Interim President Dr. Darrell Cain, Senior Executive Assistant to the President Rita Belvill, Assistant Attorney General Leanne Foster, students, faculty, staff, and administrators who joined in person and virtually to view the meeting via Livestream.

Reports from the Board

Chair, Toraya Miller, said there is great appreciation for everyone and all that they are doing. Toraya said she wants to acknowledge receiving emails on compensation and to let everyone know that the board binds together and provides information to legislators. Bob Bolerjack also shared that it will come up in advocacy meetings with legislators.

Board Retreat

Bob Bolerjack reported that the trustees had a good retreat and two of the takeaways was establishing the priorities for 2022-23 and the process for the presidential search. Dr. Betty Cobbs shared information from the trustees about the scope and process of the presidential search. Jerry Martin said the retreat was an opportunity to work in an informal environment with the trustees with robust conversation. It was a chance to get to know each other better. Kelly Shepherd thanked Betty Cobbs who stepped up to chair the presidential search process, it's good to see the inclusive strategic plan. Betty echoed the comments and thanks and appreciated getting to work together with the interim president to talk about the priorities.

Consent Agenda

MOTION 01-09-2022

Trustee Kelly Shepherd moved for approval of the minutes from the July 19, 2022 Board of Trustees Meeting, August 20, 2022 Board Retreat, and August 22, 2022 Board of Trustees Special Meeting as

presented. Trustee Dr. Betty Cobbs seconded the motion and the motion passed unanimously.

MOTION 02-09-2022 Trustee Dr. Betty Cobbs moved for approval of the Board Priorities for 2022-23. Trustee Jerry Martin seconded the motion and the motion passed unanimously.

MOTION 03-09-2022 Trustee Kelly Shepherd moved for approval of the Directory Information WAC 132.E.122.130. Trustee Dr. Betty Cobbs seconded the motion and the motion passed unanimously.

MOTION 04-09-2022 Trustee Jerry Martin moved for approval of the Contract Addendum for President. Trustee Kelly Shepherd seconded the motion and the motion passed unanimously. Bob Bolerjack stated the addendum was to include the COLA in the contract.

General Public Comments

There were no general public comments.

Reports to the Board

Exempt Union Representative

Kelsey Lindstrom shared that they are working on negotiations.

Faculty Senate Representative

Anne Bracket said it's great to be on campus and it was great to hear about board priorities. She said she hasn't gotten to meet with the senate yet. She talked about the climate survey and interactions on campus. There is a lot of work to be done, and also with policies such as the academic policy and academic integrity policy.

Classified Union Representative

Stephanie Doyle said that evaluations were not being done and that job descriptions don't match their duties. She said she spoke to Dr. Cain and that the college has this year to be in compliance for next year. She said staff are overworked and financial aid is still one month behind. She said thanks for updating us on banding together.

Faculty Representative

Nina Benedetti introduced the cabinet. She said the opening week breakfast was amazing and it was good to be in person. She said it was the first time some faculty had been on campus in 2 years. Faculty are worried about student supports that are not open like cashiers, maybe they should work after 6 or on the weekend to provide extra support.

Staff Senate Representative

Azrael Howell said they created a survey to see if the faculty and exempt wanted to be combined and the consensus was, they wanted to be united.

Student Senate Representative

Katherine Ross gave the following update:

Executive Council Report:

- EC hosted movie on the lawn on 9/15/22 as part of Welcome Days. 50-60 people in attendance. Showed Thor: Love and Thunder.
- American Student Government Association National Summit in Washington D.C. Oct 5-9.
- Food Pantry - upgrading our bins around campus, working to reestablish our partnership with Volunteers of America and conducting a Food Drive as supplies are pretty low. If you would like to contribute to the Food Pantry you can donate money directly to the EvCC Foundation, drop-off food to any of our on-campus collection bins and you can send items directly from our Amazon Wish list. More info is on the food pantry website.
- We have had and continue to have students serving on a lot of committees, such as Vice President search committees, Food/Coffee Vendor Committee, Appointment Review Committees, and Index Lawn Amphitheater committee just to name a few.

Senate Report:

- First meeting is on Friday, September 30 @ 2:30. Excited to have 8 prospective Senators and 6 returning Senators plus Executive Council... so we will start the new year with 19 Senators! This is very very exciting!

Student LIFE Report:

- 45 student leaders participated in a week-long training.
- Annual Student LIFE Kick off is next Tuesday, September 27, 2022 from 11-1 near the Parks Student Union. We have a DJ, Kettle Corn and lots of free prizes and activities.

Athletics:

- During Fall Quarter all of our athletic teams are active. Our fall sports are M/W Cross Country, M/W Soccer and Women's Volleyball
- Fun Fact: Men's Soccer team is currently undefeated and ranked 9th nationally for Community Colleges.

Sustainability:

- Little info about Sustainability team: Sustainability works to make this campus a more sustainable and equitable place. They run the Green Fee Committee and host events such as recycling drives and plant swaps.
- Styrofoam Recycling Event today

Informational

A. Unrestricted Reserve Dashboard

Shelby Burke, Vice President of Finance gave an update on the reserve dashboard.

Betty Cobbs said good job to Shelby for her work. She said it was concerning to see low reserves and encouraging to see moves to support emergency situations. Kelly Shepherd said she appreciates the visual display of expenses and reserve information.

B. Launching of Prioritizing 2022-23

Dorri Wanjiru, Director of Student Engagement for Retention & Diversity, Laurie Franklin, VP of Student Services, and Cathy Leaker, VP of Instruction presented an overview of initiatives and

events from all three Divisions.

Betty Cobbs said it is exciting to hear the strategic plan is integrated throughout the college and it's good to see the work of Diversity, Equity, and Inclusion.

C. Higher Education Data Sharing Consortium (HEDS),

Dorin Wanjiru, Director of Student Engagement for Retention & Diversity, and Cathy Leaker, VP of Instruction presented a summary of the HEDS climate survey results.

Dr. Betty Cobbs said, Equity, how you visit and work the work is important, it's not easy work, but it's important.

Executive Session

At 6:34 p.m., Board Vice Chair Bob Bolerjack, thanked everyone for coming and shared the Board will convene into an Executive Session to review personnel matters. He shared that the Executive Session will end at 7:04 p.m. No action will be taken. The Regular Board Meeting will reconvene following the executive session.

At 7:04 Board Vice Chair Bob Bolerjack reconvened the Regular Meeting.

Adjourn

The meeting was adjourned by Board Vice Chair Bob Bolerjack at 7:04 p.m.

Bob Bolerjack

Bob Bolerjack (Jan 4, 2023 16:51 PST)

Bob Bolerjack, Vice Chair
Board of Trustees

Darrell Cain

Darrell Cain (Jan 6, 2023 11:14 PST)

Darrell L. Cain, Secretary
Board of Trustees