

The Board of Trustees of Everett Community College held a regular meeting in the Jackson Conference Center and virtually through Zoom on May 16, 2023.

Board Chair Toraya Miller called the meeting to order at 5:00 pm

Roll call

Present for the meeting were Trustees, Toraya Miller, Bob Bolerjack, Jerry Martin, Dr. Betty Cobbs attended remotely via Zoom and Kelly Shepherd. Also present was Interim President, Dr. Darrell Cain, Sr. Executive Assistant to President Lisa Corner, staff, administrators, and community members.

Briefing by the President

Dr. Cain stated the college is preparing for several celebrations and events in June, including commencement on June 11th. Trio will be having their Spring Celebration on June 6th. The Nursing pinning ceremony will also be held. He also acknowledged the upcoming Spring Awards in recognition of staff members to close out the year in a celebratory fashion.

Reports from the Board

Trustee Dr. Betty Cobbs reported remotely from the ACT Spring Conference in Walla Walla. She stated the conference was wonderful and there was discussion on emerging trends and challenges. She stated the conference has been transformational. The PowerPoint slide presentations branched out into community partnerships. She thanked all the trustees for providing their proxy votes.

Board Chair Toraya Miller welcomed and thanked Dr. Chemene Crawford, the newly announced President of Everett Community College who was in attendance.

Consent Agenda

- MOTION 01-05-2023** Trustee Toraya Miller moved for approval of the minutes from March 21, 2023, April 10, 2023, April 11, 2023, April 12, 2023, April 13, 2023, April 18, 2023, April 21, 2023 meetings as presented. Trustee Jerry Martin seconded the motion and the motion passed unanimously.
- MOTION 02-05-2023** Trustee Dr. Betty Cobbs moved for the Presidential Contract Approval for Dr. Chemene Crawford. Jerry Martin seconded the motion and the motion passed unanimously. The contract was reviewed, signed and accepted.
- MOTION 03-05-2023** Trustee Bob Bolerjack moved for approval of the Sabbatical Professional Leave Requests for Phebe Shen at \$21,020.47 and Jo-Ann Sickles at \$21,040.47 for a total amount of \$42,040.94. Jerry Martin seconded the motion and the motion passed unanimously.

- MOTION 04-05-2023** Trustee Bob Bolerjack moved to approve the Services and Activities Budget. Trustee Jerry Martin seconded the motion and the motion passed unanimously.
- MOTION 05-05-2023** Trustee Jerry Martin moved to approve the Student Housing Rates Update. Trustee Dr. Betty Cobbs seconded the motion and the motion passed unanimously.
- MOTION 06-05-2023** Trustee Bob Bolerjack moved to approve the Exceptional Faculty Awards. Trustee Dr. Betty Cobbs seconded the motion and the motion passed unanimously.

General Public Comments

There were no general public comments.

Reports to the Board

Exempt Union Representative

Kelsey Lindstrom - Absent from the meeting.

Faculty Senate Representative

Anne Brackett discussed the revision of the bylaws. The definition of who is a member of the Faculty Senate was revisited. She stated they have had changes and some merging of divisions. She said the Faculty Council is a small elected group that sets the agenda. They meet once or twice a quarter. She stated the second discussion was working on developing a student evaluation of program advising with a group from the Guided Pathways Steering Committee. She said it brings the student voice into the conversation. Thirdly, she stated that enrollment is complex and different approaches are needed. She said faculty have a genuine desire to meet students where they are to meet their needs.

Classified Union Representative

Stephanie Doyle stated that we have lost people due to layoffs and retirement incentives. With the pandemic, we are not able to fill vacant positions. She said she understands there are challenges to the budget. She stated classified staff work in all of the offices on campus. She requested that the unions be at the table for faculty, and staff to come up with a solution. She also stated a number one concern is having enough security on campus in order for people to feel safe. Stephanie reported there was an in-person Lunch and Learn a few weeks ago. There were 5 staff members that signed up for the union as new employees.

Staff Senate Representative

Azrael Howell - Absent from the meeting.

Faculty Representative - Joined via Zoom

Nina Benedetti congratulated Phebe and Jo-Ann on getting their sabbaticals approved. She stated on April 11, 2023 she participated in a state-wide Day of Action. She noted faculty and herself went down to Olympia to speak with our state legislators. She also gave an invitation to the Board about the Spring Activities Fair tomorrow.

ASB Student Senate Representative

Katherine Ross stated hiring committees are in full swing. She said they have 80 applications for Student Life positions. They are hosting a Student Well-Being Day on Friday, May 26th. She stated counselors will be present to answer student questions and lead discussions. She said we are planning the 2023 commencement ceremony which will be held at the Angel of the Winds Arena. Katherine stated that the women’s softball team made it to the playoffs and will be traveling to Portland. She stated the men’s basketball team will be traveling to Walla Walla for the Super Regional games.

Informational

Erica Dias, Executive Director of Facilities and Operations: Presented on the Master Plan Update. She stated the last time the Master Plan was updated was around 2014. She stated that the intent of the Master Plan is to ensure objective, collaborative data-driven processes for critical short-term mid-range, and long-term operational needs. Erica presented a 12-18 month timeline from architectural firm selection to completion.

Executive Session

The Board will now be going into Executive Session for one hour to discuss personnel matters pursuant to RCW 42.30.110(g) and for an evaluation of the College’s options with legal advice under RCW 42.30.110(i): We will be in Executive Session until 7:08 pm, unless you are notified that we have extended the time. No final action will be taken in the Executive Session.

Executive Session entered at 6:08 pm.

At 7:08 pm, the Chair stated the Board is extending until 8:00 pm.

Adjourn

The meeting was adjourned by Board Chair, Toraya Miller at 7:56 pm.

Toraya Miller

Toraya Miller, Chair
Board of Trustees

Darrell Cain

Darrell Cain (Jun 23, 2023 10:45 PDT)

Dr. Darrell Cain, Secretary
Board of Trustees