

The Board of Trustees of Everett Community College held a regular meeting on June 18, 2019 in the Jackson Conference Center Senate Room at Everett Community College.

Board Chair Mike Deller called the meeting to order at 5:08 p.m. He announced that this is President Beyer's last Board of Trustees meeting and thanked him for 13 years of changing the face and soul of this institution. He thanked him for everything he did for the college and community.

### **Briefing by the President**

#### **Sabbatical Reports**

Linda Berkley, art faculty, reported on her fall 2018 sabbatical. Her sabbatical focused on in-depth research in interdisciplinary art education practices.

Ann Harrington was unable to attend the meeting.

#### **Students of Color Conference**

Emma Ka'aha'aina, program manager for the diversity and equity center, and Alera Hearne, student, reported on the 29<sup>th</sup> Annual Students of Color Conference that was held at the Yakima Convention Center in Yakima, Washington on April 18, 2019 – April 20, 2019. Emma shared that the conference assisted with retention efforts as the conference has a big impact on students of color assisting them with navigating a path and being successful in school. Emma thanked President Beyer for his work with supporting the students of color and bringing indigenous practices onto campus. Alera shared that attending the conference was a good experience because it was an opportunity for her to get involved and be around other students of color. She shared that the conference experience was empowering and she is thankful for the opportunity. Emma shared that in January, EvCC celebrated the grand opening of The Place of Our Way, a gathering space for students. The space reflects and supports Native American, Indigenous, and Pacific Islander identities and cultures. On June 13, 2019, the campus celebrated the unveiling of a carved cedar sign for the gathering space. She thanked President Beyer and Dr. Willis for participating in the event.

#### **Students Serving Washington Awards**

The Students Serving Washington Awards is a program through Washington Campus Compact. This year two students from EvCC received awards. Kesia Cenicerros, associate dean TRIO support services, introduced Anna Orozco who received the Presidents' Civic Leadership Award. Anna shared that she is the daughter of an immigrant and when she first came to EvCC she didn't feel like she belonged. Through her extensive involvement and leadership roles, she is now an active and connected student on campus. Kesia shared that Melisa Suljic, student, received the Presidents' Civic Leadership Award and the Governor's Civic Leadership Award. She shared that Melisa was unable to attend the meeting. Kesia shared a video that was made to highlight Melisa's accomplishments and contributions for the award. Kesia shared that Melisa impacted many lives through her work and advocacy around foster care. Kesia shared that Melisa is involved with the Mockingbird Society and works to build future leaders. Kesia recognized President Beyer and shared that there are amazing leaders coming behind him and the College will be in good hands.

#### **Ciera Graham – East County Director**

John Bonner, acting vice president for instruction and student services, introduced Dr. Ciera Graham. He shared that in February 2019 she transitioned to EvCC from Washington State University Everett.

He shared that she is already well known on campus as she has been involved in a wide range of activities. Ciera shared that she has a special place in her heart for satellite campuses. She shared her background and reported on a variety of events and programs she has been a part of since February.

### **Roll call**

Board Chair Mike Deller called the meeting to order. Present for the meeting were Trustees, Toraya Miller, Bob Bolerjack, Vickie Norris and Betty Cobbs. Also present were President David Beyer, Recording Secretary Kelly Berger, Assistant Attorney General Roslyn Sterling, Student Representative Madison Gilbert, Faculty Senate Representative Karen Linton, Classified Representative Melissa Hart, Faculty Representative Mike VanQuickenborne, and faculty, staff, students, administrators, and community members.

### **Reports from the Board**

Trustee Bob Bolerjack reported that he was in Charleston, South Carolina to look at workforce development programs. He shared that EvCC is doing really well with workforce development programs and that AMTEC stands out significantly with this work. He shared that it is important to continue to stay ahead in terms of investing in STEM related industries.

Trustee Vickie Norris reported that she attended the New Leadership Institute Conference in March at EvCC and enjoyed seeing students explore the idea of entering politics. She attended the EvCC Foundation Beer vs. Wine event at Lombardi's in February. She attended the April Foundation Breakfast which was well attended. She shared that she met with Ciera Graham at East County and encouraged everyone to tour East County. She shared that she enjoyed meeting Dr. Willis last week for lunch.

Trustee Betty Cobbs reported that she enjoyed meeting with Dr. Willis over dinner last week and looks forward to working with her.

Board Chair Mike Deller shared that he enjoyed the ACT Spring Conference where the highlight was President Beyer receiving the CEO of the Year award. He shared that he enjoyed dinner with Dr. Willis last week and that he attended a transition and onboarding meeting with the Dr. Willis, President Beyer, the AAG Roslyn Sterling, and AAG Dave Stoler.

Trustee Toraya Miller reported that she enjoyed President Beyer's retirement event. She enjoyed the large amount of community members who came to celebrate his accomplishments and impact he has had on the community. She thanked President Beyer for allowing the Board to be part of the experience.

### **Consent Agenda**

#### **MOTION 01-06-2019**

Trustee Toraya Miller moved for approval of the consent agenda. Trustee Betty Cobbs seconded the motion and the motion passed unanimously. Trustee Vickie Norris abstained.

### **Reports to the Board**

#### **Student Representative**

Madison Gilbert reported that Student LIFE had several recent successful events such as the drag show, movie on the lawn, spring fling, and a hypnotist. She shared that graduation is Friday and she looks forward to seeing the Board as she is graduating. She shared she had a great experience at

EvCC and will be back again next year to take a few additional classes. She introduced next year's executive council who were present at the meeting: Araceli Daza - ASB President, Madison Gilbert - ASB Vice President of Student Engagement, Luke Frost - ASB Vice President of Administration, Jesslin Ochoa - ASB Vice President of Clubs & Organizations, Miquel Ruscha - ASB Vice President of Budget.

#### Classified Representative

Melissa Hart reported that she had a fantastic meeting with Dr. Willis last week. She appreciated the invitation to meet and is looking forward to future meetings. She shared that she is graduating on Friday. She thanked President Beyer for his work at EvCC and shared that he will be missed.

#### Faculty Representative

Mike VanQuickenborne reported that he had a good meeting with Dr. Willis last week and appreciated her invitation to meet. He shared that faculty voting on the contract ends at midnight on Thursday. He shared that he voted "yes" for the contract and that he hopes it passes. He shared that before the graduation event on Friday, the AFT will hold a celebration event at Legion Golf Course.

#### Faculty Senate Representative

Karen Linton reported that she had a positive meeting with Dr. Willis last week.

#### General Public Comments

There were no general public comments.

#### Review and Take Action on 2019-2020 General Fund Operating Budget

Denise Gregory Wyatt, vice president of administrative services and Shelby Burke, executive director of finance, reported on the 2019-2020 General Fund Operating Budget. Revenues and expenditures are balanced at \$70,770,418 for the 2019-2020 fiscal year operating budget.

Changes to the budget for 2019-2020 include:

- State allocation funding with a \$2 million increase (includes legislative allocation for nursing faculty compensation)
- Salary increases for classified and exempt at 3% July 1, 2019
- Salary increases for faculty at 3.2% on July 1, 2019
- Tuition increase of 2.4%
- Select student fee increase of 3%
- 5% decrease in tuition revenue
- Projected increase in Running Start enrollments, increase in running start reimbursement rate (4.5%) and a projected revenue increase (18%)
- Planned use of 'fund balance' including CTC link set-aside, Guided Pathways and SEM positions (through 19-20), equipment purchases for technology replacements, decrease in international revenue support (\$150,000), and revenue from EvCC's U3 contract



**MOTION 02-06-2019** Trustee Vickie Norris moved that the Board of Trustees approve the Resolution No. 2019-06-01 adopting the fiscal year 2019-2020 general fund operating budget. Trustee Toraya Miller seconded the motion and the motion passed unanimously.

**Review and Take Action on 2019-2020 Board Meeting Dates**

President Beyer presented the proposed 2019-2020 Board meeting dates to the Board.

2019-2020 Board Meeting Dates:

July 16, 2019 – Regular Meeting

August: no scheduled Board meeting

September 17, 2019 – Regular Meeting

October 22, 2019 – Board Study Session

November 19, 2019 – Regular Meeting

December: no scheduled Board meeting

January 21, 2020 – Regular Meeting

February 25, 2020 – Board Study Session

March 17, 2020 – Regular Meeting

April 21, 2020 – Board Study Session

May 19, 2020 – Regular Meeting

June 16, 2020 – Regular Meeting

The Board changed the proposed November 19, 2019 Board meeting date to November 12, 2019.

**MOTION 03-06-2019** Trustee Bob Bolerjack moved that the Board of Trustees approve the 2019-2020 Board meeting dates with the November meeting date changed to November 12, 2019. Trustee Vickie Norris seconded the motion and the motion passed unanimously.

**Review and Take Action on Resolution Delegating Authority to President**

Board Chair Mike Deller presented the resolution delegating authority to president.

The Board of Trustees by this resolution specifically delegates to Daria J. Willis, President of Everett Community College, the authority and responsibility, express or implied, to administer the college consistent with the policies adopted by the Board of Trustees. The President shall act on behalf of the Board of Trustees in any and all matters which concern the administrative functions of the College to

include, but not be limited to, the development and administration of regulations and policies necessary to the operation of the district and the authority to enter into contracts on the Board's behalf. The resolution is effective as of July 1, 2019.

**MOTION 04-06-2019** Trustee Betty Cobbs moved that the Board of Trustees approve Resolution No. 2019-06-02 Delegation of Authority. Trustee Bob Bolerjack seconded the motion and the motion passed unanimously.

**Review and Take Action on Resolution of Signature Authority**

Denise Gregory Wyatt, vice president of administrative services, presented the resolution for signature authority.

Adopt Resolution 2019-06-03 Designation of Signature Authority, to update approved signatories for college depository accounts and Treasury Management Services and to change the designated Treasurer.

On July 1, 2019, Daria J. Willis begins her appointment to the position of President. Among the duties of that position is to act as signature authority for college transactions.

Accordingly, the board is asked to adopt a resolution for the following items:

- (1) designating Daria J. Willis, Denise Gregory Wyatt and Shelby Burke as authorized signatories for depository transactions, and
- (2) authorizing Daria J. Willis, Denise Gregory Wyatt, Shelby Burke, and Jennifer Brashear to act on behalf of Everett Community College in all actions taken regarding Treasury Management Services.

In accordance with previous board action, two signatories are required on any order to the depository. Those two signatories are to be two of the following, Daria J. Willis, President, Denise F. Gregory Wyatt, Vice President of Administrative Services, or Shelby Burke, Executive Director of Finance.

The participation in signatory duties by the President and Vice President for Administrative Services is in keeping with the responsibilities of the positions.

**MOTION 05-06-2019** Trustee Vickie Norris moved that the Board of Trustees approve Resolution No. 2019-06-03 Designation of Signature Authority. Trustee Betty Cobbs seconded the motion and the motion passed unanimously.

**Election of Board Chair and Vice Chair for a Term of Two Years**

The Board will elect Board officers at their June meeting. Elections shall be held for Chair and Vice Chair for a term of two years. The President of District V shall serve as Secretary to the Board as specified by state law.

**MOTION 06-06-2019** Trustee Toraya Miller moved that the Board of Trustees approve the election of Betty Cobbs as Board Chair for a term of two years. Bob Bolerjack seconded the motion and the motion passed unanimously.

**MOTION 07-06-2019**

Trustee Bob Bolerjack moved that the Board of Trustees approve the election of Toraya Miller as Board Vice Chair for a term of two years. Vickie Norris seconded the motion and the motion passed unanimously.

**Guided Pathways Update**

Anne Bracket, faculty and guided pathways steering committee chair, gave a Guided Pathways Update. She shared a PowerPoint presentation and Program Maps. Anne shared that Kristine Washburn, faculty, stepped down from the co-chair position to focus on teaching. Anne thanked Kristine for her incredible assistance.

The College has continued to build on the Guided Pathways model since 2017 with Board support including multifaceted work over the past year. Some of this work includes creating program maps, conducting employee focus group results, equity workshops and institutes, and pathway support teams. Looking at next year, and drawing on the recent College Spark evaluation visit we are looking at future grant expectations and new state legislature funding for this work. The Guided Pathway model will help support student success. In particular, it will help with student retention by simplifying the path to their chosen degree or certificate.

President Beyer shared that Anne and Kristine have done great work and that equity has been a large focus of their work. He shared that the impact of the College's equity work has reached the State Board level and that the State Board created a taskforce to create an equity statement.

Maria Peña read a draft of the State Board equity statement, "Leading with racial equity, our colleges maximize student potential and transform lives within a culture of belonging that advances racial, social and economic justice in service to our diverse communities."

President Beyer shared that EvCC's equity work has been at the forefront and EvCC is getting several external requests to provide equity training. The College is in the process of developing an academy to respond to these external requests.

**Learning Resource Center – Project Delivery Method Information**

Pat Sisneros, vice president of college services, reported on the Learning Resource Center – Project Delivery Method Information. The College is considering using an alternative project delivery method, General Contractor/Construction Manager (GC/CM) to construct the Learning Resource Center. The College previously used this method for Whitehorse Hall and Gray Wolf Hall. The traditional method is Design-Bid-Build (DBB), which the College used for the Student Fitness Center and Liberty Hall. The Learning Resource Center architect, Schacht Aslani Architects, issued a memo performing a risk evaluation for both GC/CM and DBB, consisting of primary criteria, secondary criteria, a criteria weight and scoring table and a pros and cons evaluation for each delivery method by each of the evaluation criteria. Schacht Aslani is recommending that College select GC/CM for the Learning Resource Center project.



**Student Achievement Initiative (SAI) Update**

Heather Bennett, executive director of institutional effectiveness and resource development, presented on a discussion of Student Achievement Initiative (SAI) points earned in 2017-18, the first year under the revised SAI funding model (SAI 3.0). The Student Achievement Initiative (SAI) points are earned based on student achievement of designated momentum points. The SAI funding model is reviewed at the state level every five years. In 2017, there were several recommendations for changing this model to better reflect the system’s values of decreasing the time to credential for all students, with additional focus placed on serving underrepresented students and Transitional Studies students. All points earned by dual enrollment students have been eliminated from the SAI model as part of these changes.

While the college is ranked 6th in the state for total points earned in 2017-18 (behind Bellevue, Clark, Highline, Pierce District, and Spokane District) and 9th in completions, our points per student ranks above only North and South Seattle and Highline, tied for 29th with Bellevue and Clark. Under the SAI 3.0 system, EvCC’s overall number of points earned has dropped by 36%, but all colleges across the system saw similar declines under the new model. The distribution of 2017-18 points earned compared with points earned in past years under SAI 2.0, including EvCC’s state ranking in each category, is attached for your review. The full system SAI performance table and trendlines for EvCC compared with the other 5 Star Consortium colleges with recent years re-calculated using the new model are also attached. The Student Achievement Initiative (SAI) performance-based funding model makes up 5% of the annual allocation to SBCTC institutions—40% total points minus completions, 40% points per student, and 20% completions. The changes to the SAI funding model took effect in 2017-18 and will have an impact on EvCC’s share of the SAI funding allocation in 2019-20, some positively and some negatively. The college is taking strategic measures to address these changes.

**Executive Session**

At 8:10 p.m., Board Chair Mike Deller thanked everyone for coming and shared that the Board will convene into an Executive Session to discuss matters not subject to the Open Public Meetings Act and to discuss with legal counsel current or potential litigation. He shared the Executive Session will conclude at 8:40 p.m. and the Board will reconvene into Open Session.

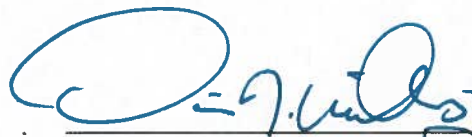
The Board reconvened in Open Session at 8:40 p.m.

**Adjournment**

The meeting was adjourned by Board Chair Mike Deller at 8:40 p.m.



Betty Cobbs, Chair  
Board of Trustees  
Toraya Miller, Vice Chair



David N. Beyer, Secretary  
Board of Trustees

