

The Board of Trustees of Everett Community College met on March 20, 2018 at 5:00 p.m. in the Jackson Center Wilderness Room at Everett Community College.

Presidents update

President David Beyer welcomed everyone to the meeting. He shared that the meeting will start with a report on the EvCC Wellness Program. He said the college does a great job with the program and EvCC is one of the few community colleges in the state that has invested so much in a wellness program for employees. He invited the Director of Human Resources Elise Robinson to share highlights of the Wellness Program at EvCC. Elise invited EvCC Wellness Coordinator Tea Norris to join her. Tea shared she is an EvCC student in the nursing program and is excited to be part of the Wellness Program. Elise reported that it takes a lot of people to organize Wellness events. The program started in 2013 and has since grown into a program that is not just about nutrition, but also about the whole body and mind. Elise shared that the College received the 2017 Zo8 Award from the Health Care Authority. The College has earned this award consistently since 2015.

President Beyer invited Associate Director of Advising and Orientation Avianca Walker to share an update regarding a new campus wide orientation model. President Beyer shared that the Board provided funding for the Associate Director of Advising and Orientation position. Avianca reported that the new orientation model brings feedback and input from SEM (Student Enrollment Management), Guided Pathways, the Guided Pathways Advising/First Year experience Sub Committee, ATD (Achieving the Dream) Coaches, Transitional Studies faculty, Deans Council, and SSAC (Student Services Administrative Council). Avianca shared a lucid chart that maps the pathways and experience of the new orientation model.

Roll call

Chair Mike Deller called the meeting to order. Present for the meeting were Trustees Betty Cobbs, Toraya Miller, Mike Deller, and Bob Bolerjack. Also present were President David Beyer, Recording Secretary Kelly Berger, Assistant Attorney General Roslyn Sterling, Student Representative Tina Te, Classified Representative Debra Sarich, Faculty Representative Mike VanQuickenborne, Faculty Council Representative Steven Tobias, and faculty, staff, students and administrators.

Reports from the Board

Trustee Toraya Miller reported that she attended 5 Dimensions of Equity presentation. She was excited because she was able to invite others to join and they loved it. It was amazing to be part of the workshop and to share experiences with other participants.

Trustee Betty Cobbs reported that she felt the same way as Toraya attending the 5 Dimensions of Equity presentation. She shared that the interaction was so rich, and it was impressive to see so many business and community leaders in the audience. It is nice because it is a grassroots effort and the team that leads the presentations are making presentations locally and nationally. It is certainly a source of pride for the college and community.

Trustee Bob Bolerjack reported that he does not have a report.

Chair Mike Deller reported that last month he and Betty Cobbs attended the Association of

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Community College Trustees (ACCT) conference in Washington, D.C. last month. He shared that he was impressed to read about Everett Community College and the ORCA and Running Start programs in the Desert Sun newspaper. Mike read a thank you letter addressed to President Beyer. The letter thanked President Beyer for conducting a mock graduation for a student in front of a student's mother who was terminally ill. Mike read a letter addressed to Anne Bracket and Kristine Washburn congratulating them as they were selected as recipients of the 2018 Anna Sue McNeill Assessment, Teaching & Learning Award.

Consent Agenda

MOTION 01-03-2018 Toraya Miller moved for approval of the consent agenda. Bob Bolerjack seconded the motion and the motion passed unanimously.

Reports to the Board

Student Representative

Tina Te reported that the E-Council hosted a De Stress Fest conference that took place yesterday and today. There was pizza and stress balls. Several students attended the event. They hosted an NWAC (Northwest Athletic Conference) basketball tournament. The EvCC men and women's teams made it to the quarter finals. We had a town hall event that the political clubs hosted. National School Walkout week was last week and there was a good student showing. We made ribbons for students to wear. We recently had a hypnotist show. We are busy working on a wide variety of programming. We are currently planning for graduation, still working on ARC Committees, the budget, and we just opened the application for Student Leaders. Applications are due April 30.

Classified Representative

Debra Sarich reported that it has been very busy. She thanked and congratulated the newly tenured faculty. She reported that the Everett Community College classified staff is collecting 100% Union Cards. At this time, 80% of Everett Community College classified staff employees have completed the cards, one of highest participating colleges in area, Western Washington University is behind us at 60%. Bargaining negotiations start in May.

Faculty Representative

Mike VanQuickenborne congratulated Debra Sarich on the 80% number. We are working to get people to sign new membership cards. He complimented Student Life for a successful student De Stress Fest. He shared that he admires students getting politically engaged for the walk out, he congratulated new faculty. He thanked the Board for approving all sabbatical leave requests for the second year in row. Mike thanked Dr. Beyer and John Olson for reaching out to the student whose mother was passing away. He shared that the union recently had elections and he will be this position until May 31, 2020. He commented that they are making progress in contract negotiations with Stephen Smith.

Faculty Council Representative

Steven Tobias reported that faculty met last week to allocate funds for conferences and professional

development, they recently had updates from Anne Brackett and Kristine Washburn on Guided Pathways and Tableau, they had a discussion on location of library and are interested in getting more information from Pat Sisneros. The Bylaws Committee is meeting every two weeks. Steven expressed his thanks to the Board for funding faculty sabbaticals.

Review and take action on Faculty Probationary Tenure Recommendations

On February 20, 2018, the Board spent considerable time reviewing tenure committee recommendations. Tammy Frankland, executive vice president of instruction and student services presented to the Board:

Per Section 8.70 of the faculty contract:

- A. The appointing authority shall provide for the award of faculty tenure following a probationary period not to exceed nine (9) consecutive quarters, excluding Summer Quarters and approved leaves of absence.
1. Provided, the appointing authority may award or withhold tenure at any time, after it has given reasonable consideration to the joint recommendations of the appropriate review committee and the College President.
 2. The probationer shall be deemed to have been awarded tenure if no official notice is sent to the probationer by the last day of the probationer's eighth probationary quarter.
 3. The probationary period may extend in accordance with RCW 28B.50.852.

Probationers who are being recommended for tenure by appointment review committee:

Kristi Boyd, Nursing
Jessica Cain, Advising
Jennifer Casperson, Nursing
Debby Casson, Mathematics
Marie Connelly, Business
Rachel Escoto, Transitional Studies
Rhonda Hamburg, Health Sciences
Diana Jaramillo, Advising
Karen Linton, Mathematics
Shay Mohn, Aviation
Terry Paull, Advising
Isaac Steele, Engineering
Steven Tuggle, Aviation
Robert Ward, Computer Science

The Deans introduced and shared highlights about their respective probationers.

MOTION 02-03-2018

Toraya Miller moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Appointment Review Committee and College President, grant tenure to Debby Casson. Betty Cobbs seconded the motion and the motion passed

unanimously.

MOTION 03-03-2018

Betty Cobbs moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Appointment Review Committee and College President, grant tenure to Karen Linton. Mike Deller seconded the motion and the motion passed unanimously.

MOTION 04-03-2018

Bob Bolerjack moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Appointment Review Committee and College President, grant tenure to Isaac Steele. Toraya Miller seconded the motion and the motion passed unanimously.

MOTION 05-03-2018

Toraya Miller moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Appointment Review Committee and College President, grant tenure to Robert Ward. Betty Cobbs seconded the motion and the motion passed unanimously.

MOTION 06-03-2018

Betty Cobbs moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Appointment Review Committee and college president, grant tenure to Jessica Cain. Bob Bolerjack seconded the motion and the motion passed unanimously.

MOTION 07-03-2018

Bob Bolerjack moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Appointment Review Committee and College President, grant tenure to Diana Jaramillo. Toraya Miller seconded the motion and the motion passed unanimously.

MOTION 08-03-2018

Toraya Miller moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Appointment Review Committee and college president, grant tenure to Terry Paull. Betty Cobbs seconded the motion and the motion passed unanimously.

MOTION 09-03-2018

Betty Cobbs moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Appointment Review Committee and College President, grant tenure to Rachel Escoto. Bob Bolerjack seconded the motion and the motion passed unanimously.

- MOTION 10-03-2018** Bob Bolerjack moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Appointment Review Committee and College President, grant tenure to Marie Connelly. Toraya Miller seconded the motion and the motion passed unanimously.
- MOTION 11-03-2018** Toraya Miller moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Appointment Review Committee and College President, grant tenure to Shay Mohn. Betty Cobbs seconded the motion and the motion passed unanimously.
- MOTION 12-03-2018** Betty Cobbs moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Appointment Review Committee and College President, grant tenure to Steve Tuggle. Bob Bolerjack seconded the motion and the motion passed unanimously.
- MOTION 13-03-2018** Bob Bolerjack moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Appointment Review Committee and College President, grant tenure to Kristi Boyd. Betty Cobbs seconded the motion and the motion passed unanimously.
- MOTION 14-03-2018** Toraya Miller moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Appointment Review Committee and College President, grant tenure to Jennifer Casperson. Bob Bolerjack seconded the motion and the motion passed unanimously.
- MOTION 15-03-2018** Betty Cobbs moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Appointment Review Committee and College President, grant tenure to Rhonda Hamburg. Toraya Miller seconded the motion and the motion passed unanimously.

Chair Mike Deller congratulated the newly tenured faculty. He shared that the Board spent significant time reviewing the tenure portfolios. The Board has followed this group for three years and enjoyed watching you grow. Sincerely from all of the Board, thank you very much for your work at EvCC.

Review and take action on Faculty Probationary Renewal Recommendations

On February 20, 2018, the Board spent considerable time reviewing faculty probationary renewal recommendations. Tammy Frankland, executive vice president of instruction and student services

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presented the first year and second year probationers who are being recommended for renewal of their probationary contracts.

Second year probationers recommended for contract renewal in the 2018-2019 academic year:

Lonnie Heinke, Computer Science
Renuka Prabhakar, Engineering
Tawny Townsend, Advising
Anusha Venkatachalam, Engineering

MOTION 16-03-2018 Bob Bolerjack moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Appointment Review Committee and College President, renew the probationary contracts for second year probationers Lonnie Heinke, Renuka Prabhakar, Tawny Townsend, and Anusha Venkatachalam. Toraya Miller seconded the motion and the motion passed unanimously.

First-year probationers recommended for contract renewal in the 2018-2019 academic year:

Dennis Skarr, Computer Science
Eva Wangia, Nursing
Julian Trujillo, Mathematics
Karl Fulton, Welding
Kenneth Ackerman, Mechatronics
Fredrick Dooley, Biology
Sharon Moore, Transitional Studies
Tracy Schuetze, Cosmetology

MOTION 17-03-2018 Betty Cobbs moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Appointment Review Committee and College President, renew the probationary contracts for first year probationers Dennis Skarr, Eva Wangia, Julian Trujillo, Karl Fulton, Kenneth Ackerman, Fredrick Dooley, Sharon Moore, and Tracy Schuetze. Bob Bolerjack seconded the motion and the motion passed unanimously.

Review and take action on Faculty Professional Leave Request

Tammy Frankland, executive vice president of instruction and student services, presented to the Board that the Professional Leave Committee recommends approval of the following applications for professional leave for the academic year 2018-2019.

Name	Proposal	Leave Period
Marianne Le	<i>Every Child Has a Story</i>	Spring 2019
Maxi Boeckl	<i>Chemistry Lab 162 revision</i>	Winter 2019
Linda Berkley	<i>Revisiting our Intentions</i>	Fall 2018
Ann Harrington	<i>English 101 Plus Class</i>	Winter 2019

MOTION 18-03-2018 Bob Bolerjack moved that the Board of Trustees approve the Professional Leave Requests as presented. Betty Cobbs seconded the motion and the motion passed unanimously,

Review and Take Action on Final Financial Report July 1, 2016 – June 30, 2017

Shelby Burke, executive director of finance, reported to the Board that the report was presented to the President and Board Audit Committee representative on Thursday, March 8th 2018. The state auditors reviewed the report and presented all necessary information. The final report has now been issued for fiscal year 2017 (year end June 30, 2017) including the management discussion and analysis, auditor’s report, the financial statements, and the accompanying notes and required supplementary information to the financial statements.

Board Chair Mike Deller commented that as a former banker, he noted that this year the auditors were quite complimentary of the job done and during the transition period as well. This reflects very well on the college.

MOTION 19-03-2018 Toraya Miller moved that the Board of Trustees approve the Final Financial Report July 1, 2016 - June 30, 2017. Bob Bolerjack seconded the motion and the motion passed unanimously.

General Public Comments

There were no General Public Comments.

Student Success Report – Achieving the Dream Conference

Heather Bennett, executive director of institutional effectiveness and resource development, Kristine Washburn, faculty member, and Maria Peña, chief diversity and equity officer, reported on the Achieving the Dream Conference. EvCC sponsored a team of 23 employees to attend the Achieving the Dream annual conference (DREAM) in Nashville from February 20-23, 2018 (team list attached). This conference gathers representatives from the more than 200 colleges in the ATD network to share the processes and practices adopted in their work to improve student success at community colleges. Nine of the team members attending are members of EvCC’s Guided Pathways Steering Committee. Ten of the attendees were faculty and 13 administrators; 16 had never attended DREAM before. EvCC was invited to present two concurrent sessions on Wednesday and to participate as panelists for the lunch plenary session on Thursday. Team members attended sessions that supported our ongoing work to implement Guided Pathways with practical best practice solutions around helping

students connect with resources early using entry surveys, program mapping for part-time students as well as full-time students, use of data to improve equity, the importance of uncomfortable conversations about equity, and others.

Strategic Enrollment Management (SEM) Update

John Bonner, vice president of corporate and workforce training, reported updates on Strategic Enrollment Management (SEM) progress for the first year. Updates will include summary data on SEM Goals for Outreach, Transitional Studies, Retention, and Completion as well as other progress in other areas.

President Beyer commented that we are in a growth region and we have opportunities that other colleges don't have.

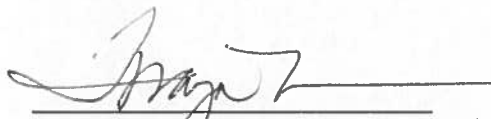
Chair Mike Deller thanked everyone for attending and shared that the meeting was a very inspirational.

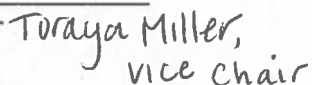
Executive Session

Chair Mike Deller stated the Board will adjourn into an Executive Session to discuss with legal counsel litigation or potential litigation. No action will be taken. The Executive Session will run for about 20 minutes and the Board meeting will adjourn immediately thereafter.

Adjourn

Meeting adjourned at 8:10 p.m.


Mike Deller, Chair
Board of Trustees


Toraya Miller,
vice chair


David N. Beyer, Secretary
Board of Trustees