

The Board of Trustees of Everett Community College met on June 19, 2018 at 5:00 p.m. in the Jackson Center Senate Room at Everett Community College.

Presidents update

President Beyer introduced the Director for Student Success and Retention Dorrin Wanjiru. Dorrin started at EvCC in December 2017. The Board funded this position. It was created to further the work of Strategic Enrollment Management (SEM) by focusing on addressing barriers to enrollment, retention, and student success for the following specific target populations: Latinx, African American, Native American, Native American Pacific Islanders, Low-Income and First Generation. President Beyer also introduced the Director of the MESA Program Tia Pinzon. Tia started at EvCC in February 2018. The Mathematics, Engineering, Science Achievement (MESA) Program is grant funded and focused on increasing the number of students who transfer to 4-year colleges or universities in pursuit of science, technology, engineering or mathematics (STEM) degrees. The program focuses on student populations currently underrepresented in STEM, including females and students of color. Dorrin and Tia shared they are happy and honored to be part of the great work on campus.

President Beyer introduced Diane Kamionka with the NW Innovation Resource Center (NWIRC). Diane Kamionka presented an overview of the NWIRC to the Board. The NWIRC is a nonprofit that started in 2010 to assist entrepreneurs and inventors from idea to success with individual strategy development. Diane has worked with EvCC for over the past year trying to find the right spot for a Northwest Innovation Lab – TheLab@everett. It will be the first of a network of innovation labs in northwest Washington. The lab will be a central resource for entrepreneurs and innovators. It will focus on enabling technologies for advanced manufacturing, medicine, and agriculture. They are partnering with education and industry. It was determined that the location 1001 Broadway, Suite A3, Everett, WA 98201 will be the location for the lab. The grand opening will take place early 2019. Diane gave a special thanks to David Beyer, John Bonner, Patrick Sisneros, and Babette Babich for their help on this project.

Roll call

Chair Mike Deller called the meeting to order. Present for the meeting were Trustees, Toraya Miller, Bob Bolerjack, Betty Cobbs, and Vickie Norris. Also present was President David Beyer, Recording Secretary Kelly Berger, Assistant Attorney General Roslyn Sterling, Student Representative Tina Te, Classified Representative Debra Sarich, Faculty Representative Nina Benedetti, Faculty Senate Representative Karen Linton, and faculty, staff, students, and administrators.

Reports from the Board

Trustee Betty Cobbs reported that she really enjoyed graduation and seeing graduates walk across the stage with such pride to accept their AA degree. She shared that she read in the newspaper that the Clipper received special recognition for outstanding writing and other efforts. Congratulations to the Clipper. She shared that one of the “Why I Chose EvCC” ads features a student who went through the Running Start program and received his AA and high school diploma. This is another tribute to the work that comes from this college.

Trustee Bob Bolerjack reported that he also enjoyed graduation and the enthusiasm of the crowd and graduates. He appreciates the diversity of the graduates.

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Trustee Vickie Norris reported that she enjoyed graduation and appreciated the older graduates receiving their AA degrees.

Vice Chair Toraya Miller reported that she was brought to tears by Ashley Smith's graduation speech. She felt like she was part of Ashley's journey. It was special for Toraya when Ashley mentioned the Students of Color Conference because that is where Toraya initially met Ashley and found her to be a student full of zest and zeal. Toraya said it was special watching Ashley give her speech and seeing how she has come full circle.

Chair Mike Deller reported that he too was impressed with Ashley Smith's speech at Graduation. Graduation is a good reminder of what this is all about.

Consent Agenda

MOTION 01-06-2018

Bob Bolerjack moved for approval of the consent agenda. Toraya Miller seconded the motion and the motion passed unanimously.

Reports to the Board

Student Representative

Tina Te reported that the drive in movie event went well. Student Life hosted Graduation last week and it was the largest graduation with over 400 graduates. Tina shared that this is her last Board meeting as ASB President and she introduced the Executive Council for 2018-2019. Emmerson Hunter will be the new ASB President. Emmerson shared that she wants to create a sense of community through events and work to make EvCC an equitable and inclusive campus. Madison Gilbert will be the new ASB VP of Budget. Madison shared that she is a Running Start student from Lake Stevens. She is excited to find her passion project and help all students at EvCC. Jake Walker will be the new ASB VP of Student Engagement. Jake shared that he would like to continue to develop the food pantry on campus and connect and collaborate with others on campus to create great opportunities for students. Evonne Aguirre will be the new ASB VP of Administration. Evonne shared that she hopes to make EvCC a positive environment. Jesslin Ochoa will be the new ASB VP of Clubs and Student Organization.

Mike Deller thanked Tina for a great year. He thanked the new board members for coming tonight and said the Board is excited to see and hear what you bring to the table next year.

Classified Representative

Debra Sarich reported that graduation was a great success with about 460 graduates. She shared they are still waiting on the financial forecast to come out. The general population is working on their contract compensation. Bargaining will continue in July and August. On June 7 the bill passed where all new employees will automatically be put into the union and they will start paying immediately. They are waiting on the Janus v. AFSCME decision.

Faculty Representative

Nina Benedetti reported that she was filling in for Mike VanQuickenborne. Nina shared that she is a

full time faculty member in Transitional Studies and the Vice President of negotiations. They are hopeful that by before of the end of the summer they can wrap up negotiations. Nina shared that Stephen Smith has been fantastic and helped the process move along. If negotiations can wrap up in September, they hope the Board can hold a special session to approve by October 1. Nina shared that several faculty members say they are constantly having to interview associate faculty because they can't keep them in the positions because of lower salaries. There is a \$10,000 gap between full time and part time faculty, other than COLAs, they haven't had any type of raise in 10 years. They hope to increase the associate faculty salary base so we can be more competitive. They have an MOU to roll over the contract to next year. It includes the 3% raise. Hopefully everything can get ratified and sent to the Board.

Faculty Senate Representative

Karen Linton reported that she was elected Faculty Senate President earlier this month. She shared that the goal now is to work with communication across various groups: students, trustees, administration, we should be communicating more to pull our resources. We are designating members to be liaisons to different groups so members can meet with different groups so both sides can share. Karen told the Board that any time they have a question about faculty or want to share something with faculty to feel free to email her. Karen shared that they want people to come and talk with Faculty Senate and that they are excited about the upcoming year.

General Public Comments

There were no Public Comments.

Review and Take Action on Board Meeting Dates for 2018-2019

President Beyer presented the Board meeting dates for 2018-2019 to the Board. All Board meetings will begin at 5:00 p.m.

July 17, 2018: Regular Meeting

August 2018: No Scheduled Meeting

September 18, 2018: Study Session

October 16, 2018: Regular Meeting

November 13, 2018: Regular Meeting

December 2018: No Scheduled Meeting

January 15, 2019: Regular Meeting

February 19, 2019: Study Session

March 19, 2019: Regular Meeting

April 16, 2019: Study Session

May 21, 2019: Regular Meeting

June 18, 2019: Regular Meeting

MOTION 02-06-2018

Betty Cobbs moved for approval of the 2018-2019 Board meeting dates. Toraya Miller seconded the motion and the motion passed unanimously.

Review and Take Action on Resolution No. 2018-06-01 Adoption of the 2018-2019 General Fund Operating Budget

Shelby Burke, executive director of finance presented the General Fund Operating Budget. Revenues and expenditures are balanced at \$65,139,938 for the 2018-2019 fiscal year operating budget.

Changes to the budget for 2018-2019 include:

- State allocation modeling impacts EvCC with a \$156,000 increase for 18/19.
- Tuition increase of 2.2%
- Select student fee increase of 3%
- Increase in Running Start rate 23% as per legislative action, and increase in actual enrollments for 17/18 resulting in increased expected revenues for 18/19.
- Salary increases for classified and exempt at 2% July 1, 2018 and a second 2% increase on January 1, 2019
- Salary increases for faculty at 3% on July 1, 2018 and a second .7% increase on January 1, 2019
- Turnover salary increase for tenure track/tenured faculty at \$545.20 per person
- Expenditure reductions in equipment
- Planned use of 'fund balance' including CTC link set-aside, Guided Pathways and SEM positions (continuation from 17-18), international reserves and revenue, equipment purchases for technology replacements, and revenue from EvCC's U3 contract.

MOTION 07-03-2018 Bob Bolerjack moved that the Board of Trustees approve a motion to adopt the 2018-2019 General Fund Operating Budget. Toraya Miller seconded the motion and the motion passed unanimously.

Review and Take Action on Medical Leave of Absence Policy

Tammy Frankland, vice president of instruction and student services presented to the Board the Medical Leave of Absence Policy. This policy will allow the College to have a transparent policy for students in need and to mitigate risk to the institution.

MOTION 03-06-2018 Vickie Norris moved for approval of the Medical Leave of Absence Policy. Betty Cobbs seconded the motion and the motion passed unanimously.

Review and Take Action on Student Housing Policy

Tammy Frankland, vice president of instruction and student services presented to the Board the Student Housing Policy.

Two revisions to Student Housing Policy.

- 1) Student exemption from on-campus housing requirement updated from age 17 to 16 due to home-stay requirement.
- 2) Home stay exemption revision updated from age 18 to 17.

With these changes, it is expected to see an increase in occupancy rates.

Due to more staffing the College can now support an increase in housing occupancy rates and better

provide access to support services for underage students.

MOTION 04-06-2018 Bob Bolerjack moved for approval of the Student Housing Policy. Toraya Miller seconded the motion and the motion passed unanimously.

Student Success Report: SENSE and CCSSE Survey Administration and Review

Sean Gehrke, director of institutional research presented to the Board. This fall, EvCC will administer the Survey of Entering Student Engagement (SENSE) for the first time. This survey is created by the Center for Community College Student Engagement, who administers the Community College Survey of Student Engagement (CCSSE), which EvCC has administered four times dating back to 2006 and will do again in winter 2019. The purpose of this student success report is to provide a brief review of the findings from our prior CCSSE administrations and provide details and information to the Board about the upcoming SENSE and CCSSE administrations during the 2018-19 academic year. The findings from the SENSE and CCSSE surveys will allow us to inform our work related to Guided Pathways and Strategic Enrollment Management. CCSSE results are also used to document progress in EvCC's ongoing measurement of continuous improvement for NWCCU accreditation.

State Data Dashboard

Sean Gehrke, director of institutional research presented to the Board. The state board staff has devoted significant effort to creating accessible dashboards linked to many of their datasets and initiatives. For this item, Sean Gehrke will briefly walk the Board through three of these dashboards in order to highlight their utility, with an emphasis on enrollment trends.

The dashboards are:

- Academic Year Report Dashboard (<https://www.sbctc.edu/colleges-staff/research/data-public/academic-year-report-dashboard.aspx>)
- SAI Points Summary Dashboard (<https://www.sbctc.edu/colleges-staff/research/data-public/sai-points-summary-dashboard.aspx>)
- After College Outcomes Dashboard (<https://www.sbctc.edu/colleges-staff/research/data-public/after-college-outcomes-dashboard.aspx>)

Increased access to data about EvCC will contribute to decision-making for the Board members.

Executive Session

Chair Mike Deller stated that the Board will adjourn into an Executive Session to discuss with legal counsel litigation or potential litigation and to review the performance of a public employee. The Executive Session will continue for approximately 25 minutes. The Board will then reconvene in Regular Session.

Meeting reconvened at 7:55 p.m.

Contract for President – Board Approval

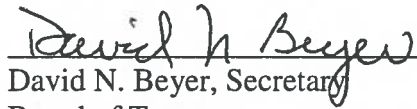
MOTION 05-06-2018 Betty Cobbs moved for approval the modifications and extension to the current contract. Bob Bolerjack seconded the motion and the motion passed unanimously.

Adjourn

Meeting adjourned at 8:05 p.m.



Mike Deller, Chair
Board of Trustees



David N. Beyer, Secretary
Board of Trustees