

The Board of Trustees of Everett Community College held a regular meeting on July 16, 2019 in the Jackson Conference Center Senate Room at Everett Community College.

Vice Chair Toraya Miller called the meeting to order at 5:02 p.m. Vice Chair Toraya Miller shared that Chair Betty Cobbs asked her to run the meeting as Chair Betty Cobbs is joined the meeting via phone.

Briefing by the President

Dr. Willis shared that it is a pleasure to be at Everett Community College. She shared that she has been busy since starting as President of Everett Community College on July 1, 2019. She shared that she has already met with several different groups, incorporated Spirit Day, and got her social media up and running.

Roll call

Vice Chair Toraya Miller called the meeting to order. Present for the meeting were Trustees Toraya Miller, Bob Bolerjack, Vickie Norris, Mike Deller, and Betty Cobbs (via phone). Also present: President Daria Willis, Recording Secretary and Senior Executive Assistant to the President Kelly Berger, Executive Assistant to the President Jeri Pourchot, Assistant Attorney General Roslyn Sterling, Student Representative Araceli Daza, Classified Representative Melissa Hart, Faculty Representative Mike VanQuickenborne, and faculty, staff, students, administrators, and community members.

Reports from the Board

Trustee Bob Bolerjack welcomed Dr. Willis. He reported that he enjoyed Commencement in June and that the event was especially special this year with the high number of graduates. He shared that the event shows the pride students have for the institution and their accomplishments.

Trustee Vickie Norris reported that she also had a great time at graduation. She shared that she and her husband fund an EvCC scholarship, and this year's recipient was one of the graduates so she enjoyed seeing the recipient walk across the stage. She welcomed Dr. Willis.

Trustee Betty Cobbs reported that it was an honor to attend Commencement and see the joy and pride of the graduates and families. She welcomed Dr. Willis to her first official board meeting. She reported that later this week she has calls scheduled to discuss the August Board Retreat.

Trustee Mike Deller welcomed Dr. Willis and shared that he is busy wrapping up his work as the previous Board Chair. He shared that he is excited about a new president with new ideas and energy and that he is looking forward to this year.

Trustee Toraya Miller shared that she enjoyed Commencement and that she had the honor of sitting next to Faculty Senate Representative and Karen Linton. She shared she enjoyed watching Karen connect with the students she worked with throughout the year. She welcomed Dr. Willis and shared that she looks forward to having many more meetings and conversations.

Consent Agenda

Trustee Bob Bolerjack requested for the Consent Agenda to be two separate motions as he was not present for both meetings.

MOTION 01-06-2019 Trustee Mike Deller moved for approval of the June 18, 2019 minutes. Trustee Bob Bolerjack seconded the motion and the motion passed unanimously.

MOTION 02-06-2019 Trustee Vickie Norris moved for approval of the June 25, 2019 minutes. Trustee Mike Deller seconded the motion and the motion passed unanimously. Trustee Bob Bolerjack abstained.

Reports to the Board

Student Representative

Araceli Daza reported that Student Life just wrapped up hiring for student positions. She shared that there is a blood drive tomorrow where if people donate, they are able to find out their blood type. She shared that students are excited about the upcoming summer leadership camps and trainings.

Classified Representative

Melissa Hart was present, but was unable to share a report due to timing. Trustee Miller shared that the Board looks forward to her report at a future meeting.

Faculty Representative

Mike VanQuickenborne welcomed Dr. Willis. He thanked the Board for holding a special meeting to approve the faculty contract. He congratulated Shelby Burke for another successful budget year. He shared that he enjoyed graduation and that he is working with other union representatives to find a time to meet with Dr. Willis.

Faculty Senate Representative

Karen Linton was absent.

General Public Comments

There were no general public comments.

Review and Take Action on Revised 2019-2020 General Fund Operating Budget

Denise Gregory Wyatt, vice president of administrative services shared that the 2019-2020 General Fund Operating Budget has been revised from the final budget that was approved in June due to the ratification of the AFT faculty contract. Revenues and expenditures are balanced at \$71,710,417 for the 2019-2020 fiscal year operating budget.

Changes to the budget for 2019-2020 include:

- Value of a 3% wage increase to all faculty provided as a flat rate, costing \$693,044
- Providing a lump sum bonus of \$144,460 plus benefits for a total of \$222,500
- Increase of \$300 for senior associates costing approximately \$18,300 plus benefits for a total \$24,000

The increases provided to the AFT faculty are funded using the college local fund reserves for the 2019-2020 budget year.

MOTION 03-06-2019 Trustee Vickie Norris moved that the Board of Trustees approve the Revised 2019-2020 General Fund Operating Budget. Trustee Bob Bolerjack seconded the motion and the motion passed unanimously.

Review and Take Action on Revised 2019-2020 and 2020-2021 Academic Calendars

Denise Gregory Wyatt, vice president of administrative services shared that the Board approved the agreement between Everett Community College District V and the American Federation of Teachers, Local 1873 on June 25, 2019. Due to the approval of the new agreement the Academic Calendar has been revised.

Changes to the calendars: removed two faculty training days (September 13, 2019 and September 11, 2020)

MOTION 04-06-2019 Trustee Mike Deller moved that the Board of Trustees approve the Revised 2019-2020 and 2020-2021 Academic Calendars. Trustee Vickie Norris seconded the motion and the motion passed unanimously.

Review and Take Action on The Academy for Social Change and Community Transformation

Maria Peña, vice president for equity and inclusion, presented the request for approval and funding for The Academy for Social Change and Community Transformation.

Total request: \$140, 745 (Maria Peña referenced the “White Paper” for detailed budget).

Given recent developments and successes with the 5 Dimensions of Equity™ at the College as well as at a local, state, and national level, Everett Community College (EvCC) is well positioned to build an academy on campus that will respond to growing demands for training focused on learning about the transformational and culture-changing work of equity at EvCC and in the community. The Academy will increase the College’s capacity to scale efforts to eliminate racial, social, and economic gaps in educational attainment and employment by engaging workforce, education, nonprofit, public policy, and business leaders to co-create actionable ideas that invest in the talents and potential of all members of our community.

The Academy at Everett Community College will:

- Benefit the College and the community by creating greater capacity for collaboration, knowledge creation, innovation, dissemination, and application of new learning in pursuit of social justice.
- Provide collaborators and clients the benefit of learning concepts that have been applied, tested, and lived in a real environment.
- Focus on strengthening the current and future workforce to positively impact economic growth and development.
- Develop a network of community partners with a common language and a shared understanding to advance equity for systems change in our community.
- Serve as an extension of what the College does with and for the community.

A business model for The Academy at Everett Community College will:

- Generate cash flow to support and grow the work.
- Increase exposure and recognition for the College’s leadership and commitment to equity and social justice.
- Create opportunities for creative grants and innovative partnerships.

- Generate opportunities to draw and retain greater and more diverse talent for EvCC.

Trustee Vickie Norris requested an amendment to include “budget” in the motion.

MOTION 05-06-2019 Trustee Mike Deller moved that the Board of Trustees approve the Academy for Social Change budget request. Trustee Bob Bolerjack seconded the motion and the motion passed unanimously.

New Draft Accreditation Standards

Heather Bennett, executive director for institutional effectiveness and resource development shared that the Northwest Commission on Colleges and Universities (NWCCU) is in the process of revising the accreditation standards and eligibility requirements for member institutions. This is part of the ongoing, interactive process of review and revision required by the U.S. Dept. of Education. This process includes periods for feedback from key constituents. July 2019 is the final comment period; finalized standards will be adopted via electronic vote by Commissioner in late July, and sent to member institutions for electronic vote in August 2019.

Major changes to the standards include:

- *Eliminating the requirement of Core Themes as an organizing principle
- *Reducing the number of standards from five to two
- *Primary focus on student learning and student achievement as indicators of institutional effectiveness
- *New report/visit schedule within the existing seven-year cycle

New standards: Student Achievement

1.D.1 Appropriate to its mission, the institution recruits and admits students with the potential to benefit from its educational offerings. It offers orientation to students to ensure they understand the requirements related to their programs of study and receive timely, useful, and accurate information and advising about relevant academic requirements, including graduation and transfer policies.

1.D.2 Appropriate to its mission and in the context of regional and national peer institutions, the institution establishes and shares widely a set of indicators for student achievement (such as: course completion,

experiential learning, program completion, degree completion, retention, job placement).

1.D.3 Results for student achievement are based on meaningful, institutionally identified indicators in relation to indicators for peer institutions at the regional and national levels; are used for improvement by informing planning, decision making, and allocation of resources and capacity; and are made widely available on its website.

1.D.4 The institution’s processes and methodologies for collecting and analyzing information on student achievement are transparent and are used to inform and implement strategies and allocate resources to mitigate achievement gaps and promote equity.

The new accreditation standards will increase college focus on institutional effectiveness, student learning and learning outcomes assessment, and student achievement.

Student Success Report: Online Orientation

Heather Bennett, executive director for institutional effectiveness and resource development and Avianca Walker, associate director of advising and orientation, shared the new online orientation that was piloted in spring 2019 with incoming Running Start students.

EvCC has had a mandatory online orientation for the last decade. Student feedback on the Community College Survey of Student Engagement (CCSSE) and internal data on the length of time incoming students spent logged into the orientation revealed that it was not effective in communicating essential information about college systems and campus resources. As part of our ongoing efforts to improve student success, this “click through” read-only orientation has been completely re-designed to be deployed in the Canvas learning management system with video content for each topic, interactive check-ins, and customized student-level data collection to allow entry advisers to tailor additional support opportunities for each student.

This orientation will be available online-only or in a hybrid format, with student groups completing it in computer labs with an entry adviser who can answer questions. This face-to-face interaction strengthens incoming students’ sense of belonging at EvCC, but does require staffing resources to be dedicated to this service.

This more robust orientation will help students feel connected to EvCC and better prepare them for college life. One important outcome is early exposure to navigating Canvas, the learning management system that many courses use for curriculum delivery and communication. This orientation will also assist the college in collecting important voluntary demographic data by helping students understand why the college is asking and how their data will be used.

Executive Session

At 6:30 p.m., Vice Chair Toraya Miller thanked everyone for coming and shared that the Board will convene into an Executive Session to discuss with legal counsel current or potential litigation. She shared the Executive Session will conclude at 6:45 p.m. and the Board will reconvene into Open Session.

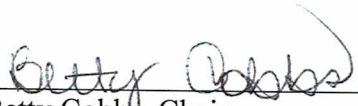
At 6:45 p.m., Vice Chair Toraya Miller announced the Executive Session would continue until 7:00 p.m.

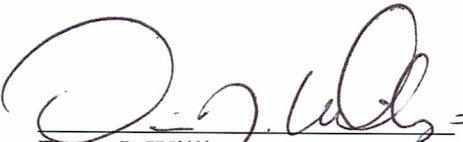
At 7:00 p.m., Vice Chair Toraya Miller announced the Executive Session would continue until 7:05 p.m.

The Board reconvened in Open Session at 7:05 p.m.

Adjournment

The meeting was adjourned by Vice Chair Toraya Miller at 7:05 p.m.


Betty Cobbs, Chair
Board of Trustees


Daria J. Willis, Secretary
Board of Trustees