

The Board of Trustees of Everett Community College met on July 17, 2018 at 5:00 p.m. in the Jackson Center Senate Room at Everett Community College.

Presidents update

President Beyer thanked retiring employees Margery Wyatt and Tom Watson for their service at EvCC. President Beyer introduced new employees Richard Radcliff, senior director of facilities and Tim Ragner, executive director of information technology.

President Beyer shared that the Avionics Program has seen growth and success since the Board provided seed money for the program. There is a great need for training in mechatronics and avionics. Boeing targeted EvCC as the first community college in our area to move in this direction with avionics. President Beyer introduced Associate Dean of Aviation Rob Prosch to present on the Avionics Program. Rob Prosch thanked the Board for funding the Avionics Program and presented the following update:

Overview

EvCC implemented the Advanced Avionics program Spring 2017—First program in Northwest region.

- 34 students have completed as of the end of Summer Quarter 2018
- 100% of 1st cohort entered the AMT program
- 100% of 2nd cohort hired into industry
- Industry partners include: Dynon Avionics; Spectralux Avionics; Panasonic Avionics; The Boeing Company; Delta Airlines; Alaska Air Group; Aviation Technical Services.

Industry Demand

- 657,000 A & P Technicians needed worldwide with 118,000 in North America
- The aviation industry is reliant on electronics and computer driven systems in all aircraft; therefore requiring Avionics training as part of Aviation Maintenance Technology
- Boeing has created a career pathway for students completing the program
- Demand is heavy in our area. Students who want a career as an AMT or Avionics Tech are hired. (98% placement)

Fiscal Support

- \$300,000 allocation: Board of Trustees (computer lab, Nida trainers, full time faculty)
- \$15,000 Perkins Grant: SBCTC (curriculum development)
- \$81,000 allocation: CCEC Reinvestment (equipment and associate faculty)
- \$500,000 Grant: SBCTC Workforce Special Project for CoE and 5 college consortium (fiber optics; equipment)

Ongoing

- 1000 Aerospace FTE application approved for \$440,000
 - Supports the AMT and Advanced Avionics (faculty x2; instructional tech; equipment; supplies)
 - Increase enrollment by 55 FTE (all students count for at least 1.333 FTE, summer quarter)
 - Implementation of evening AMT cohort
 - Support of recruitment for full Advanced Avionics cohorts.
- Aerospace/Industrial Paint Program

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- Bachelor of Applied Science in Aviation Maintenance Management
 - Being developed as a consortium BAS with the five AMT colleges.

Rob Prosch introduced Raylene Alexander, full time faculty, and shared that she has contributed to much of the success of the program. Raylene shared that both she and Rob have been working with aerospace companies for equipment donations to the program. They said most avionics programs are one to two years, however, EvCC's program is an intense two quarter program. In the October timeframe, there are plans to implement a painting program which will start at CCEC. We will look into options for the painting program to become part of the instruction program. Also, important to note, Boeing identified a career path for aviation graduates to go into well paying, grade 7 positions. Rob and Raylene shared their appreciation to the Board for providing the seed money for the program. They said Industry has stepped up to support the EvCC Avionics Program. President Beyer shared that we owe a lot of credit to Rob and Raylene for the growth and success of the Avionics Program.

Board Chair Mike Deller congratulated EvCC on the success of this program and said the Board appreciates reports like this one from the Board fund.

Roll call

Chair Mike Deller called the meeting to order. Present for the meeting were Trustees, Toraya Miller, Bob Bolerjack, Betty Cobbs, and Vickie Norris. Also present were President David Beyer, Recording Secretary Kelly Berger, Assistant Attorney General Roslyn Sterling, Student Representative Emmerson Hunter, Faculty Representative Mike VanQuickenborne, and faculty, staff, students, and administrators.

Reports from the Board

Trustee Vickie Norris reported that being a new Board member, she has been on a quest to become an informed Board member. Since May, she has met with many members of the college including vice presidents and Faculty Representative Mike VanQuickenborne. She met with Jeanne Leader regarding the Learning Resource Center. Vickie shared she went on the Higher Education and Workforce Development (HEWD) Tour where she connected with ASB President Emmerson Hunter. Vickie also went on a tour of AMTEC and found it fascinating. Vickie shared that she would attend a deans meeting tomorrow so she can get acquainted with the deans and ask them their views of the LRC. Vickie thanked Kelly Berger for assisting with her onboarding process and shared that she is impressed with the people who work at EvCC, as they are passionate about their jobs and the students. Vickie shared that she has come away recognizing that EvCC is a great place to work.

Vice Chair Toraya Miller reported that she also attended the HEWD Tour and that it was phenomenal. She said she enjoyed the lunch with Senators Ranker, Chase, and Lias, Mayor Cassie Franklin, County Executive Dave Sommers, other college presidents, and students from AMTEC. An AMTEC student presented and shared his perspective and experience. The presentation was full of excitement and Toraya Miller shared that made her realize "the world is your oyster." She said it is exciting for her to say that she is a small piece of the big things that are happening at EvCC.

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Chair Mike Deller reported that the legislature loves to see students in Olympia and that he looks forward to conversations about how to get more students to attend.

Trustee Bob Bolerjack reported that he is impressed with the work of Guided Pathways and Strategic Enrollment Management. The HEWD Tour was a great opportunity to display how everything is coming together with the work and vision execution around Guided Pathways and Strategic Enrollment.

Trustee Betty Cobbs reported that she is looking forward to future Board of Trustees meetings and upcoming activities at the college.

Consent Agenda

MOTION 01-07-2018

Vickie Norris moved for approval of the consent agenda. Bob Bolerjack seconded the motion and the motion passed unanimously.

Reports to the Board

Student Representative

Emmerson Hunter reported that Student Life is looking forward to attending The Council of Unions and Student Programs (CUSP) meeting in September in Olympia. Emmerson shared she has been working in the food pantry over the summer, and that she loves being involved at the college and having a sense of community. Student Life is going to a camp in August to get to know each other and to learn leadership skills.

Classified Representative

Classified Representative – not present.

Faculty Representative

Mike VanQuickenborne reported that he wanted to congratulate Emmerson Hunter for her position with Executive Council. Mike shared that he was grateful for Nina Benedetti filling in for him last month. Mike reported that the Janus Decision was announced which means that the union used to be an agency shop where they didn't have to be union members, but still had to pay an agency fee. The Janus Decision means no more agency shops. If a faculty member doesn't want to join, they don't have fees docked from paychecks. At this time, only one faculty has dropped their membership as a result. Mike publicly thanked Sharon Lewis, director of human resources – faculty, and Jim Craswell, director of payroll services, as both helped make the decision of Janus go smoothly. They met on July 5 for further negotiations. They made progress and hope to conclude by the end of August and have the Board of Trustees vote at the end of September. The AFT celebrated and observed the AFT 50th anniversary in two ways. First, a celebration on graduation day at the golf course. Second, the decision to donate \$50.00 per month to the campus food pantry.

Faculty Senate Representative

Faculty Senate Representative – not present.

General Public Comments

There were no Public Comments.

Board Conversation: Learning Resource Center

The Board has expressed an interest in learning more about the proposed Learning Resource Center and the impacts of siting that facility and others planned in the near future as part of the master plan process. To date, the Board has heard from students and staff. Over the next several months, Board members will be provided with opportunities to engage further with community members, including members of the most recent master planning committee. Additionally, Board members will be provided the opportunity to visit colleges in the system to get a sense of how other campuses are built out. Preliminary sites include Whatcom, Skagit, Clark, and South Puget Sound, as each of these campuses have unique attributes that will inform Board members of the considerations involved in siting new buildings. Travel costs will be covered by existing budgets and are anticipated to be under \$800 for the campus visits with no expectation or commitment to future years' spending. Additional information gathering will better prepare Board members to deliberate and act on master plan siting proposals for the LRC, Baker Hall replacement, and other additional capital projects. The Board plans to also focus on areas below:

- Community College Campus Tours: Trustee visits to community college campuses (Clark, South Puget Sound, WhatCom, and Skagit Valley) to view different campus environments and footprints.
- Meet with representatives from Campus Master Planning Committee to include community members and employees to discuss the planning process and outcomes.
- Tour EvCC campus with current staff who would work in the new LRC (or closely with the new LRC).
- Letter from President to members of the Delta and Northwest neighborhood associations about the Campus Master Plan and citing of new campus facilities.
- Information regarding the funding and construction of a pedestrian overpass on Broadway through the Regional Mobility Grant (WSDOT) or legislative earmark funding.

Student Success Report: Updates on the Goal 2020

Heather Bennett, executive director of institutional effectiveness and resource development shared the Student Success Report: Review of progress toward meeting the EvCC Student Success Goal 2020 performance targets. In September 2016, the Board of Trustees approved annual student success performance targets through the student cohort beginning in fall 2020. These goals were established by considering the trend lines for each performance area and plotting "ambitious yet attainable" annual improvement targets. By approaching these goals using Equity, Guided Pathways, and Strategic Enrollment Management (SEM) as our focus points, we have met or exceeded the current targets in every category. If this progress trajectory stays true another year, the college will need to review and revise future targets accordingly. Improvement over the baseline measures before joining

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Achieving the Dream (ATD) in 2011 is shown below. Progress tracking drives continued increase of student success.

Measure	Fall 2010 baseline (joined ATD 2011)	Actual vs. [Target] for most recent measurable cohort	% change from baseline to current actual
Degree/Cert Completion in 3 Years	20%	25% [target 24%] (fall 2014)	25%
Fall to Winter Retention	75%	83% [target 80%] (fall 2016)	11%
Fall to Fall Retention	52%	59% [target 56%] (fall 2016)	13%
Pass College-level Math in First Year	19%	30% [target 29%] (fall 2016)	58%
Pass English 101 in First Year	38%	52% [target 51%] (fall 2016)	36%

Long Range Financial Plan

Shelby Burke, executive director of finance, presented on the Long Range Financial Plan (LRFP). The LRFP is now in its revised (digital) format allowing for increased access to the plan for Board members, administration, and the public to contribute to decision making and awareness of EvCC's financial strategy.

She introduced the LRFP committee members who were present at the Board meeting: Derek Jorgenson, instructional designer, Andrea Wells-Edwards, senior associate faculty - communication and social sciences division, Becky Mathis, director of auxiliary services, and Molly Beeman, sustainability manager.

Jennifer Howard, former vice president of administrative services
 Gary Newlin, faculty, English department
 Kristen McConaha, director of continuing education
 Molly Beeman, sustainability manager
 Rebecca Mathis, director of auxiliary services
 Ryan Davis, former dean of business and applied technology
 Shelby Burke, executive director of finance
 Andrea Wells-Edwards, senior associate faculty, English department
 Chayuda Overby, director of BRIDGES Center
 Derek Jorgenson, instructional designer
 Kimi Crombie, administrative services

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Shelby explained that the group is still revising and working on the plan, and some data still needs to be entered. The Long-Range Financial Plan (LRFP) provides the framework for the College's financial strategy over the next three to five years, and is a source of data regarding EvCC's overall fiscal viability. The plan is reviewed and updated each year by LRFP Committee, including representatives from faculty, classified and exempt staff, Instruction, College Services, Corporate & Continuing Education, and Administrative Services. This past year, the plan was updated in format and content to live digitally on the college's website.

The 2018 LRFP is divided into six sections:

- External Funding
- Academics
- Facilities & Space Management
- People & Processes
- Information Technology
- Crystal Ball

Each section consists of an introduction, definitions of key terms, funding sources, an overview of the current status, and suggested changes.

The Plan will continue to be reviewed and updated each year by the Long-Range Financial Planning Committee.

Link: <https://www.everettcc.edu/administration/admin-services/budget-accounting/long-range-financial-plan>

Executive Session

Chair Mike Deller stated that the Board will adjourn into an Executive Session to discuss with legal counsel litigation or potential litigation. No Action will be taken. The Executive Session will continue for approximately 20 minutes. The Board meeting will adjourn immediately thereafter.

Adjourn

Meeting adjourned at 7:20 p.m.



Mike Deller, Chair
Board of Trustees



David N. Beyer, Secretary
Board of Trustees