

**Everett Community College
Board of Trustees/President Retreat**

AGENDA

*Saturday, August 17, 2019
Rosehill Community Center
304 Lincoln Ave, Mukilteo, WA 98275
8:30 a.m. – 4:30 p.m.*

Participants: Everett Community College Board of Trustees and President Daria Willis
Retreat Facilitator: Jill Wakefield

PURPOSE

To prepare the board and Everett Community College for a successful year. To provide an opportunity to get to know each other better, to build a supportive president/board relationship, to ensure a smooth transition for President Willis, and to set the stage for a successful year at Everett Community College.

RETREAT OUTCOMES

- Ensure smooth onboarding and transition for Dr. Willis
- Discuss/develop presidential transition plan
- Review attributes of high performing boards and successful board/president relationships
- Discuss and clarify top board priorities for 2019-2020
- Discuss presidential evaluation process
- Other

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-AGENDA CONTINUED-

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| 1. Call To Order | 8:30 a.m. |
| 2. Roll Call | 8:32 a.m. |
| 3. Coffee, Conversation, Fun Activity | 8:35 a.m. |
| 4. Welcome and Overview | 9:00 a.m. |
| • Comments from Dr. Willis and Dr. Cobbs | |
| • Agenda Overview/Themes from Trustee/Consultant Conversations | |
| 5. Opening Exercise | 9:30 a.m. |
| • Telling Your Story | |
| 6. Break | 10:15 a.m. |
| 7. President/Board Relationship | 10:30 a.m. |
| • Attributes of high performing boards | |
| • How board can support the president | |
| • How president can support the board | |
| 8. Lunch - Discussion | 12:00 p.m. |
| • It's been a successful year for EvCC: What happened?
What didn't happen? | |
| 9. Board/President Priorities for 2019-2020 | 1:00 p.m. |
| • Discuss progress made toward 2018-2019 Priorities | |
| • Set priorities for 2019-2020 | |
| • Discuss Presidential Onboarding/Transition | |
| 10. Break | 3:00 p.m. |
| 11. 2019-2020 Board Evaluation of President | 3:15 p.m. |
| • How will president be evaluated? | |
| • Use job description, priorities, goals and objectives, progress toward achieving mission, vision and goals, institutional performance. | |
| • Examples: college performance, implementation of onboarding plan, board-president relationship, equity and inclusion, partnerships with local and regional institutions, guided pathways, fiscal management, institutional leadership. | |
| 12. Action Plan/Next Steps | 4:15 p.m. |
| 13. Adjournment | 4:30 p.m. |