

The Board of Trustees of Everett Community College met on April 9, 2008 at 5:00 p.m. in the Olympus Board Room at Everett Community College.

President's Update

Laura Little presented information on the AARP Tax-Aid Clinic. This year they had twelve volunteer preparers, six community members, six students (with three enrolled for credit) and two greeters. Everett Community College is the only community college to run this program all season and have completed 811 returns to date which is up from last year returns of 422. The tax preparers and greeters did a wonderful job working on 1040X amended forms, stimulus rebates, state returns, prior years and this years federal returns.

Christine Kerlin, Vice President of Enrollment Services gave an update on the Hi-Q program. Sponsored by the College and in partnerships with regional high schools, Hi-Q is an academic knowledge competition between high school teams. The College contracts with a source that composes the questions which varied this year from "Sports Illustrated 2007 Almanac" to "Margruder's American Government". This past year we solicited sponsorships and succeeded in gaining some partners to help augment the budget. This year, Arlington High School won the championship round.

Roll Call

Present for the meeting were trustees Nancy Truitt Pierce, Gene Chase, Tom Gaffney and Carlos Veliz. Also present were President David Beyer, Assistant Attorney General Scott Majors, Recording Secretary Cheryl Blackburn, Faculty Representative Tom Gaskin, Classified Representative Manja Schultz, Student Representative Amber Parker and 7 faculty, staff, administrators and students.

Approval of Minutes

Chair Nancy Truitt Pierce asked if there were any corrections, additions or deletions to the minutes from the March 12, 2008 Board meeting.

MOTION 01-04-2008 Carlos Veliz moved for approval of the minutes from the March 12, 2008 Board meeting. Tom Gaffney seconded the motion and the motion passed unanimously.

Reports

Student Representative

Amber Parker, VP of Student Administration reported that the ASB constitutional review will go to the Student Senate in May. Graduation Committee is busy planning graduation and have selected Rich Haldi, VP of Student Services to be the commencement speaker. Student Government is busy planning the awards banquet which will be May 9th at 6:00 p.m. at the Holiday Inn, Everett. The S&A proposed budget was approved by the Senate and will go to the Board of Trustees in May for approval. The Artist and Lecture Series continue with the Step Africa, Dancers on May 19th at 7:00 p.m. at the Everett Performing Arts Center.

Reports (Continued)

Classified Representative

Manja Schultz thanked Nancy Truitt Pierce for attending their monthly union meeting on April 8, 2008 which allowed classified staff to continue to build a strong foundation with the Board and highlight some of the great things that they are doing at the College. She also thanked Dr. Beyer who also attended the meeting for his continued encouragement and support of new ideas and open communication. Negotiations for their next contract will start on April 23, 2008. Stewardship training will be held on May 3rd and 4th. Their training spring conference will be held on May 30, 2008 with the theme this year as “team building”.

Faculty Representative

Tom Gaskin reported that morale is low overall with faculty and that they are concerned with the number of administrative vacancies on campus. At the last AFT board meeting faculty rallied that the Board follow the tenure process and a recommendation was made to the executive council to spend funds on hiring a union lawyer to look into the process and decision of tenure. Negotiations continue to move forward with the current contract expiring in June. Elections for four positions in the federation are complete with Tom being reelected as President, Elliott Stern is VP of Administration, Kamil Hamaoui is VP of Records/Elections, and Janice Lovelace is VP of Membership. There will be a state AFT meeting on May 2nd and 3rd in Wenatchee.

Review and take action on Resolution 2008-04-01 Adoption a tuition waiver for “Ungraded Classes”.

Christine Kerlin, Vice President of Enrollment Services presented to the Board that this proposal encompasses a three-part strategy to make these types of classes more accessible and reach further into intended audiences. First, designated classes would be converted to a credit basis, conforming to the expectations of courses within our regular curriculum. Second, they would be offered within the regular state-approved tuition structure. Third, depending on the audience for whom the course is targeted, the waiver may be employed in order to assure the affordability of the course.

This strategy addresses an issue currently unresolved for programming aimed at senior citizens. The College does have a tuition discount for senior citizens on a space available basis. Under the current system, where these courses are offered by Continuing Education, that discount is not applicable. Yet, even if the courses are offered on a regular tuition basis, the space available discount would be useless if the course was cancelled due to lack of initial enrollment if senior citizens held back their registration until the 6th class day for the space available discount. Placing designated courses in the category of this waiver would assure that the class would run at a published (discounted) price and students could register in advance.

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For designated classes aimed at special groups where affordability is an issue, the waiver will be employed. We anticipate that the lower cost will provide more access to courses that appeal to populations with lower incomes, such as retirees and small business owners who need essential skills to start and operate their business.

Moving the classes from self-support to state support will reduce income to the Continuing Education budget, but it should add income to the Operating budget by qualifying for state FTE funding.

The Board requested further information and deferred this item to their meeting on May 14, 2008.

Feasibility Study Update

President Beyer gave an update to the Board on the status of the feasibility study and the current timeline. During the next three to four months the Clements Group will be in the process of developing the study and researching needs. Some of the projects and goals to be tested are:

- Student needs – Increase annual student scholarships by growing the endowment.
- Physical facilities needs – include with community partnerships ORCA marine lab, community health clinic, college/community athletic fitness center, and center for multi-cultural programs
- Equipment needs – new equipment for signature instructional programs, technology advancement, library and student media center
- Faculty/staff enhancement for professional development funding support
- Endowments – new annual revenues to support continued technology advancements, ORCA personnel, and library and media

The final feasibility report is scheduled to be presented to the Board of Trustees and the Foundation Board in August, 2008.

Review and take action on Resolution 2008-04-02 – Amendment of 2007-08 Fiscal Year General Operating Budget and Resolution 2008-04-03 – Amendment of 2007-08 Fiscal Year Grants and Contracts Fund Operating Budget. Review the 2008-09 State Operating and Capital Supplemental Budget Summary.

Michael Kerns, Executive Vice President provided the Board with a General Fund Operating Budget report for the current fiscal (2007-08). The Board was asked to take action on amendments to the General Fund and Grants & Contracts Fund operating budgets. The General Fund is proposed to increase by \$135,961. The Grants & Contracts Fund is proposed to increase by \$30,808.

MOTION 02-04-2008

Gene Chase moved for approval of Resolution 2008-04-02 Amendment of 2007-08 Fiscal Year General Operating Budget and Resolution 2008-04-03 – Amendment of 2007-08 Fiscal Year Grants and Contracts Fund Operating Budget. Tom Gaffney seconded the motion and the motion passed unanimously.

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Michael Kerns reviewed with the Board the 2008-09 State Operating and Capital Supplemental Budget summary.

FY 2007-08 Supplemental State Budget

On April 4, 2008 the Governor signed the operating budget bill into law. The Governor vetoed more than seventy-five line items in the budget. The vetoes reduced the operating budget approved by the legislature by over \$15 million. This action leaves approximately \$850 million in reserve for the state. Three of the vetoes eliminated new funding (\$1,365,000) for SBCTC programs that were included in the budget approved by the state legislature. The three programs include child care matching grants (\$500,000), adult literacy (\$115,000) and digital library resources (\$750,000)

The supplemental budget will include the following:

- Restoration of the Opportunity Grants funding (the Senate had proposed a \$5 million cut)
- \$3 million funds aerospace apprenticeships
- \$1.5 million for incumbent health care worker training
- Funds are provided for a 4.4% I-732 (faculty) COLA (3.9% COLA linked to the Seattle CPI, 0.5% increase from legislative policy decision)
- \$500,000 appropriated for conversions of part-time to full-time faculty positions
- No funding for Running Start or emergency management

This funding is in addition to the funding (salary adjustments and enrollment funding) previously approved by the State Legislature for FY 2008-09

Adjourn

Meeting adjourned at 6:50 p.m.

Nancy Truitt Pierce, Chair
Board of Trustees

David N. Beyer, Secretary
Board of Trustees