



Undetermined Residency Worksheet

This form is used to update any account that has been coded Undetermined for Residency. Students that have been previously coded Out-of-State must email residency@everettcc.edu.

Why was your account coded as undetermined? Transitional Studies, English as a Second Language, Running Start and College in the High School students are not asked the Residency questions at the point of Admissions. In addition, if you applied online via the Online Admissions Application Portal, if the system is unable to determine if your residency, it will default to Undetermined. **Undetermined Residency status charges Non-resident tuition.**

This form must be fully completed and submitted to the Enrollment Services office (PSU 201) in person, or via email at residency@everettcc.edu, or via fax 425-388-9173 before the 30th calendar day of the quarter. **Failure to turn in this form before the deadline will result in residency reclassification being applied to the next quarter.**

Residency does not automatically update once a student has lived in WA for 12 months. Students must submit the needed documents and request the update on their account. **Please Note:** Any decision made regarding your tuition status is effective at Everett Community College only.

Student Information

First Name: _____ Middle Initial ____ Last Name: _____

ctcLink ID Number: _____ Date of Birth: _____ Email Address: _____

Physical Address: _____

1. Have you lived in the state of Washington continuously for the past twelve (12) months? If No, how many months have you lived in Washington? _____	Yes <input type="checkbox"/>	No <input type="checkbox"/>
2. Do you have an out-of-state parent/legal guardian that claimed you on income tax returns? If Yes, please indicate which state: _____	Yes <input type="checkbox"/>	No <input type="checkbox"/>
3. Are you receiving aid from an out-of-state agency based on being a resident of that state? If Yes, please indicate which state: _____	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4. Are you an active-duty military person stationed in Washington or an active-duty member of the Washington National Guard? If Yes, please attach a copy of your orders and military ID (front and back) or material verifying active status.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
5. Are you a spouse or dependent of a person in active-duty military status stationed in Washington State or an active member of the Washington National Guard? If Yes, please attach a copy of your sponsor's orders and your military dependent ID (front and back).	Yes <input type="checkbox"/>	No <input type="checkbox"/>
6. Are you a U.S. Citizen or Permanent Resident/Green Card holder? If No, what is your visa status? <input type="checkbox"/> International Student Visa (F, J or M) <input type="checkbox"/> Refugee or Asylee <input type="checkbox"/> Other status/visa: _____ <input type="checkbox"/> No answer	Yes <input type="checkbox"/>	No <input type="checkbox"/>
7. Did you finish/earn your High School Diploma/GED in any country before enrolling for classes at EvCC?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
8. Did you live in Washington continuously for twelve (12) months before enrolling for classes at EvCC?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Student Signature: _____ Date: _____

For Office Use Only. Reviewed by: _____ Date: _____ Determination: _____
