

## **Honors at Everett – *Stand Out!***

### **Faculty 411: Making Honors Class Contracts**

An Honors Class contract is an agreement between a student and an instructor spelling out the project or other additional work the student will complete in order to convert a transfer-level class to an Honors Class just for that student. After completion of the project or additional work, “Honors” will be added to the course name on the student’s transcript. Only students in the Honors Program can make such contracts.

#### ***How is that different than a whole Honors section?***

This is just for one student, not a whole class. Only courses with three or more sections offered per quarter can dedicate a whole Honors section. So the Honors Class contract lets the Honors Program student make any transfer-level class an Honors class. And while Honors sections are open to anyone meeting the prerequisites for the course after the first 48 hours of early enrollment, only Honors Program students can make Honors Class contracts.

#### ***Do I have to participate if a student asks me?***

No, of course not. It’s a voluntary program. But many faculty want to support students who have the will and desire to do more. These contracts seek to give the student an opportunity to work closely with an instructor, to experience active learning more typical of 300- or 400-level college coursework or to do work a professional in that discipline might do. It’s what we call the Honors Experience.

#### ***How do I make an Honors Class contract with an Honors Program student?***

Download the form from the website. It can be filled out electronically or by hand. You and the participating student should meet to discuss the extra work or project and fill out the contract together. It is due no later than the 10<sup>th</sup> day of the quarter in which it is to apply. We’ll let you know if the contract is approved ASAP so that the student can get started early in the quarter!

#### ***Who assesses the student’s work?***

You do. If completed in accordance with the assessment standard you set out in the Honors Class contract, you let the Honors Program Director know by the first day of the following quarter. “Honors” will be added to the course name on the student’s transcript retroactively.

***I need to supervise and assess the student’s work on top of my normal teaching duties. Will I be compensated?***

Yes, faculty will be compensated for participating in Honors Class contracts, per the scale below:

- 1 student/contract = 4 hours of compensation
- 2 students = 5 hours
- 3 = 6
- 4 = 7
- 5 = 8
- 6 or more students = 9 hours of compensation

***Are there a lot of these Honors Program students running around campus looking for faculty willing to participate in Honors Class contracts?***

No. To graduate from the Honors Program, a student must have a B or higher in both HUM 195 & Hum 196 – a B or higher in ENGL& 101 and an overall college-level GPA of 3.50 or higher.

***I’d like more information about the Honors Program or need help filling out the contract. What resources are available?***

Our website: [www.everettcc.edu/honors/](http://www.everettcc.edu/honors/)

You’ll find a whole tab dedicated to info for faculty. The Honors Class contract is linked there as well as under the Forms tab. There you will find a few samples of previously-approved Honors Class contracts.