



Human Resources Management

Rapid Track

4/1/2025 – 7/29/2025

Tuesday and Thursdays, 6:00p.m. – 9:00p.m.

Once a rapid track starts, all individual classes within the rapid track are guaranteed. Because of that, all rapid track classes are pre-selected and cannot be substituted. If you would prefer to select your own schedule, you can choose to take classes individually.

Did you know? You can apply this certificate toward a bachelor’s degree! EverettCC.edu/BAM

Course Title	Hours	Dates
Human Resources Essentials	9	4/1-4/8
Employment Law	15	4/10-4/24
Talent Management	12	4/29-5/8
Managing Employee Performance	12	5/13-5/22
Total Rewards	12	5/27-6/5
HR Systems & Metrics	12	6/10-6/24
Recruitment & Retention	9	6/26-7/3
Personnel Issues	6	7/8-7/10
Conducting HR Investigations	6	7/15-7/17
HR Certificate Capstone	9	7/22-7/29

Questions? Email learn@everettcc.edu or call 425-267-0150

EverettCC.edu/HRCert

Required texts must be purchased before the first day of class. Visit www.campusce.net/everett for course descriptions and required texts and materials.