

## 2024-2025 UNACCOMPANIED HOMELESS YOUTH VERIFICATION

Submit this form in person or mail, electronically, or by fax:  
Financial Aid Office, Everett Community College, 2000 Tower Street, Everett, WA, 98201  
via Document Submission Form • Fax (425) 388-9185

### STUDENT INFORMATION

---

First name \_\_\_\_\_ Middle name \_\_\_\_\_  
Last name \_\_\_\_\_ ctcLink ID Number \_\_\_\_\_

### BACKGROUND INFORMATION

---

When you completed your 2024-2025 Free Application for Federal Student Aid (FAFSA) or Washington Application for State Financial Aid (WASFA), you answered “Yes” to one of the unaccompanied homeless youth questions. Please complete this form and provide supporting documentation to the Financial Aid Office for review.

#### Definitions:

- *Homeless* meaning lacking fixed, regular and adequate housing, which includes living in shelters, motels or cars, or temporarily living with other people because you had nowhere else to go.
- *Unaccompanied* meaning you are not living in the physical custody of your parent or guardian.
- *Youth* meaning you are 21 years of age or younger or you are still enrolled in high school as of the day you signed the FAFSA or WASFA.

### STUDENT SECTION: Choose only one option.

---

1. If you were determined to be unaccompanied homeless youth by an authorized official, please select the appropriate box below. **You must provide documentation by submitting page 3 of this document** (see below for more detail).

- A high school or school district homeless liaison or their designee
- A HUD (U.S. Dept of Housing & Urban Development) funded program
- A director (or their designee) of an emergency or transitional shelter, street outreach program, homeless youth drop-in center, or other program serving individuals who are experiencing homelessness
- A director of TRIO or GEAR UP program or their designee
- A financial aid administrator at another institution who previously made a determination in the current or prior award year

If you selected a box above, you must also provide a copy of page 3 completed and signed by the authorized official or other signed documentation provided by said authorized official. **If supporting documentation is not submitted, this form will be incomplete.**

2. If your living situation cannot be verified by the above officials, does your living situation meet the following definition?

*I am homeless meaning lacking in fixed, regular or adequate housing, which includes living in shelters, motels, or cars or temporarily living with other people “couch surfing” because I have nowhere else to go.*

Yes                       No

If you answered “Yes”, you must provide a detailed statement of your current living situation in addition to this form. **If a statement is not submitted, this form will be incomplete.**

## STUDENT CERTIFICATION

---

I certify that I am the student and all information on this form is true, complete, and accurate. Upon request, I agree to provide proof of the information reported on this form. False statements or misrepresentation can be cause for denial, reduction, withdrawal, and/or repayment of financial aid. I give permission to the Financial Aid Office to make corrections/adjustments to data on my financial aid application based on forms and/or documents submitted.

---

Student Signature

---

Date

Everett Community College does not discriminate based on, but not limited to, race, color, national origin, citizenship, ethnicity, language, culture, age, sex, gender identity or expression, sexual orientation, pregnancy or parental status, marital status, actual or perceived disability, use of service animal, economic status, military or veteran status, spirituality or religion, or genetic information in its programs, activities, or employment. Contact the following people with inquiries or complaints regarding discrimination, Title IX compliance, or Americans with Disabilities Act compliance: Equal Opportunity Director: [EqualOpportunity@everettcc.edu](mailto:EqualOpportunity@everettcc.edu), 425-388-9271; ADA Coordinator: [ADAcoordinator@everettcc.edu](mailto:ADAcoordinator@everettcc.edu), 425-388-9232; Title IX Coordinator: [TitleIXCoordinator@everettcc.edu](mailto:TitleIXCoordinator@everettcc.edu), 425-388-9271. All offices are located in Olympus Hall 111, 2000 Tower St. Everett, WA 98201. For more information, visit the Equal Opportunity and Title IX website: [EverettCC.edu/EqualOpportunity](http://EverettCC.edu/EqualOpportunity)

**SECTION TO BE COMPLETED BY AUTHORIZED OFFICIAL ONLY**

**CONTACT INFORMATION FOR CERTIFYING OFFICIAL**

---

Name \_\_\_\_\_

Phone \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

I am providing this letter of verification as a (check one):

- McKinney-Vento School District Liaison or their designee
- Director or designee of a HUD-funded shelter (HUD—U.S. Dept of Housing & Urban Development)
- Director or designee of a RHYA-funded shelter (RHYA—Runaway & Homeless Youth Act)
- Director or designee of an emergency or transitional shelter (not HUD-funded), street outreach program, homeless youth drop-in center, or other program serving individuals who are experiencing homelessness
- Director of TRIO or GEAR UP program or their designee
- Financial Aid Administrator at another institution who made a determination in the same or prior year

This letter is to confirm that \_\_\_\_\_ was (please check one below):

- An unaccompanied homeless youth on or after July 1, 2023.
- Living in a home situation, as defined by Section 725 of the McKinney-Vento Act, and was not in the physical custody of a parent or guardian, on or after July 1, 2023.
- An unaccompanied, self-supporting youth at risk of homeless on or after July 1, 2023.
- This means that, on or after July 1, 2023, the student was not in the physical custody of a parent or guardian, provides for their own living expenses entirely on their own, and is at risk of losing their housing.

**AUTHORIZED OFFICIAL CERTIFICATION**

---

As per the College Cost Reduction and Access Act (Public Law 110-84), I am authorized to verify this student's living situation. No further verification by the Financial Aid Administrator is necessary. Should you have additional questions or need more information about this student, please contact me at the number listed above.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Everett Community College does not discriminate based on, but not limited to, race, color, national origin, citizenship, ethnicity, language, culture, age, sex, gender identity or expression, sexual orientation, pregnancy or parental status, marital status, actual or perceived disability, use of service animal, economic status, military or veteran status, spirituality or religion, or genetic information in its programs, activities, or employment. Contact the following people with inquiries or complaints regarding discrimination, Title IX compliance, or Americans with Disabilities Act compliance: Equal Opportunity Director: EqualOpportunity@everettcc.edu, 425-388-9271; ADA Coordinator: ADAcoordinator@everettcc.edu, 425-388-9232; Title IX Coordinator: TitleIXCoordinator@everettcc.edu, 425-388-9271. All offices are located in Olympus Hall 111, 2000 Tower St. Everett, WA 98201. For more information, visit the Equal Opportunity and Title IX website: [EverettCC.edu/EqualOpportunity](http://EverettCC.edu/EqualOpportunity)